Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**RAJIV GANDHI COLLEGE OF ARTS,COMMERCE AND SCIENCE**
Name of the head of the Institution	**Mr. Basukinath S. Pandey**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02227667377**
Mobile no.	**9773248248**
Registered Email	**rajivgandhicollege2002@gmail.com**
Alternate Email	**vasu1987universal@gmail.com**
Address	**Plot No. 16/17, Sec-10 A, Vashi. Navi Mumbai.**
City/Town	**Navi Mumbai**
State/UT	**Maharashtra**
Pincode	**400703**
2. Institutional Status	
Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**

Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Mrs. Veena Vivek Sawant**
Phone no/Alternate Phone no.	**02227667392**
Mobile no.	**8424006203**
Registered Email	**setrgciqac@gmail.com**
Alternate Email	**salvijotsna@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**http://setrgc.edu.in/wp-content/uploads/2020/02/AQAR-Report-2018-19.pdf**
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	**http://setrgc.edu.in/wp-content/uploads/2021/08/Academic-Calendar-2019-20.pdf**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	**Period To**
1	**B**	**2.32**	**2016**	**28-Jan-2016**	**06-Jan-2021**

6. Date of Establishment of IQAC	**01-Aug-2016**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	**Date & Duration**	**Number of participants/ beneficiaries**
Blood donation camp Pallavi Blood Bank group	**31-Aug-2019 1**	**220**
Orientation Programme for all First Year Students	**10-Aug-2019 1**	**600**

Flood Relief Camp for Sangali and Kolhapur	**25-Aug-2019 5**	**200**
Gandhi Jayanti and Swachh Bharat Abhiyan Cleanness Drive NSS	**02-Oct-2019 1**	**224**
Organized Socio Cultural fest Prarrambh Navi Mumbai	**15-Dec-2019 5**	**5000**
Inter-ship Program Dezgnolics web software solution	**09-Feb-2020 1**	**95**
National conference on Financial Literacy: Financial Inclusion for Inclusive Growth	**29-Feb-2020 1**	**80**
Degree Distribution Ceremony	**15-Feb-2020 1**	**180**
District Level Workshop on Women Safety and Self Defense Training	**07-Mar-2020 1**	**224**

L::asset('/'),'public/').'/public/index.php/admin/get_file?
file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				

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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	**View Link**
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**

Upload the minutes of meeting and action taken report	**View Uploaded File**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Successfully organized national conference on Financial Literacy: Financial Inclusion for Inclusive Growth. Institutional Social Responsibility discharged through Flood relief camp for Sangali and Kolhapur District. Provided health nutrition to HIV affected child of desire society in Navi Mumbai by generating fund from Prarrambh ki Canteen. Organized state level workshop on Principle of Geographic Information System by IT and CS Department. Conducted district level workshop on women safety and self defence on the occasion of womens Day.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Orientation Programme for all First	**690 Students were oriented about the Academic, Administrative and Infrastructure facilities for their overall development.**
Preparation of Academic calendar	**Meeting of HoDs and chairpersons of various committees was held on 15/06/2019 for finalizing activities to be conducted in the academic year 2019-20.**
Bridge courses and Other courses	**Bridge courses and soft skills (Communication, Basic Computerized Accounting) courses were conducted.**
Website updation for personal and departmental data	**Digital module was prepared by the IQAC members for collecting personal and departmental data**
Motivate to organised Workshop and National Conference	**Organised workshop on GIS and National Conference on Financial Literacy: Financial Inclusion for Inclusive Growth**
Academic Audit	**Academic Audit conducted to assess the progress and quality of academic activities.**
Administrative Audit	**"Administrative Audit conducted to assess the effectiveness of functioning of the office systems and processes."**

Preparation of AQAR 2018-19 and submission	**AQAR was prepared and placed before CDC and IQAC on 6/9/2019. On the same day it was uploaded on the institutional website and sent to NAAC.**
Participation in the programmes organised by other Institutions	**Many faculty members attended FDP, Workshops, Training Programs etc in reputed organizations.**
Students should be motivated to participate in Competitions	**Students were participated in various competitions organised by different Institutions.**

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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
CDC and IQAC	**20-Apr-2021**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**15-Mar-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The College has a Management Information System. The details are as follows: 1. The qualsoft software used for follows records: Students database for processing students' details, Faculty Profile, I card generation, Roll call list Generation, Result generation, Students fees details. 2. SMS to the parents and students through cubic media bulk SMS service. 3. Feedback from the students**

collected through Google form. 4. Communication of Departmental activities and Committee activities and important information to stakeholders through college website. 5. Upgradation of the college website as per requirement. 6. AISHE Data on MHRD Portal. 7. Accounting Software use for all financial data and management of accounting records. 8. Payroll Software for preparation of Salary, PF and other related financial management. 9. Regular Reporting and Approval of the Governing Body of the College. 10. Regular Meetings of the CDC for to takes talk of the academic infrastructure, academic facilities and achievements of the College and plan for the next academic session. 11. Student Internal Assessment System, which maintains Attendance Data, Class Tests and Internal Assessment Component of Final Examination. 12. Academic Calendar to inform the Academic and Cultural Events of the College through college Website. 13. Exam schedule, notice regarding to exam, result declaration display on college website.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Exp words

Since the Rajiv Gandhi College Of Arts, Commerce and Science affili University of Mumbai to enhance the curriculum, college conduct Soft Bridge Courses. Every teacher has been assigned with Log-Book in whi has been maintained and timely verified by HOD/Coordinator. Academic been prepared in accordance with University Of Mumbai academic pl inculcating exam dates and holidays. In beginning of Academic year t timetable has been framed, keeping in mind the First year classes b July. Final time-table has been prepared by Time-Table Committee af

commencement of First year classes. Distribution of work load deci
HOD/Coordinator. Being an institution we always think for bettermen
students therefore every year our institution has been conducted a Bri
for First Year classes. A Bridge Course aims to cover the gap betw
understanding level of the high school courses and higher educational
Bridge courses are the tools to help students to success in their grad
studies. Pre-Bridge Course test is conducted to know the basic informa
student knowledge in particular subject. Bridge Course syllabus is ba
outcome of Pre-Bridge Course Test. The duration of Bridge Course is 7
students are trained in subjects such as Mathematics, Business Commu
(FYBCOM/FYBMS/FYBAF) and Basic Computer Courses (FYIT/FYCS) apart f
curricular activities. After completion of course we conducted Post
Course Test to acknowledge the progression of students improvemen
particular subject. Periodical departmental meeting held to assess the
syllabus completion and other activities planned. After departmental m
the HOD meet to the principal to supervise the teaching – learning pr
departmental analyze the results at the end of examination to the l
outcomes of the students. The remedial coaching helps the needy stude
better in their examination .The infrastructure of college such as bi
Chemistry lab ,Library are well organized.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Intro
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implement affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/El System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Cou
Number of Students	502	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number o Enr

Certificate course in Computerized accounting	07/08/2019	7
Retail Management	17/08/2019	
Soft Skill (Personality Development)	24/08/2019	3
Business Correspondent/Business Facilitator	07/07/2019	7

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Fi Internships
BSc	Software developer(Java, Python)	1
BSc	Software developer &Networking	5
BMS	Logistics/ Marketing / Finance	6
BCom	Finance/Sales	8

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Ye
Teachers	Ye
Employers	N
Alumni	Ye
Parents	Ye

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the ins (maximum 500 words)

Feedback Obtained

Effective feedback mechanism ensures the constant growth of any organi progress of the students, therefore our college has been practicing a system accommodating all the stakeholder. The feedback from various st is collected and thoroughly discussed and analyzed in the appropriate Students: Feedback from the students allows the college to evaluate ho service provision is viewed by its most important group of stakeholder feedback was obtained digitally by providing Google form link at depar level. Student feedback is based on two criterions: overall college fu and teaching learning process. Formal Feedback collected once in a yea Informal Feedback collected regularly by the concern HOD/Coordinator. that feedback HOD/Coordinator advices to the teacher for improvement. This feedback covers teaching learning process, library facilities, co support, freedom to adopt new techniques . We have emphasized on teach

innovativeness, use of ICT in teaching methodologies interactive teach
students' involvement in learning. We collect individual teachers feed
analyze it . Parents : Parents teacher meeting is conducted at departm
level and action is taken for improvement. Letter and messages are sen
parents for informing about their ward activities. Suggestions and com
given by the guardian are also considered for future development. Alum
institution enjoy a strong and healthy association with alumni. The Al
feedback is based on role of the college in the development of student
personality and employability, academic excellence. The alumni of the
supply constructive tips on helping the students gain extra recognitio
improving themselves. The head of the institution follow a open door p
through which students, teachers, parents and even alumni can get thei
grievances redressed.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received
MCom	Business Management	60	35
BSc	Computer Science	60	30
BSc	Information Technology	120	70
BSc	Chemistry	120	104
BMS	Marketing	72	92
BCom	Accounting and Finance	72	92
BCom	Accountancy	410	539

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	t
2019	1427	73	31	0	

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems learning resources etc. (current year data)

Number of Teachers on	Number of teachers using ICT (LMS, e-	ICT Tools and resources	Number of ICT enabled	Numberof smart	E- te

Roll	Resources)	available	Classrooms	classrooms	
31	31	9	6	0	

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, we have provided a good mentoring guidance in the form of guardian teacher to our students
Guidelines, individual teacher with proper clarity of their roles as mentor/ guardian teacher, a
individual classes. Mentoring is an effort taken by our college teachers to know the students more
start of academic year, the appointed guardian teacher gives introduction to their students ab
mentee relationship. Then He/ She prepares WhatsApp group of their individual classes for the co
Guardian teachers keep students record such as their personal details, exam scores, interests in va
etc. and maintain online/offline register to observe student's growth. Mentors kept meets with me
online/offline modes to discuss about their annual aim. Teacher records their performance throu
and aims evaluation. The guardian also monitors attendance and behavioral aspects of every stud
their attendance records. Mentors identify weak areas of students and work out for their remedi
them through various activities such as, orientation programs, extra lectures, bridge courses by co
various departments. Guardian teachers give moral support on personal issues of mentee through
and personal discussion. Mentoring students for self-awareness by giving positive feedback and
criticism in decision making for their better future, mentors encourage students to take part in
workshops and group discussions organized by various committees and departments. When studen
mentors try to solve it at personal level and if needed then make the necessary references for th
resolve such problems. For instance, if a student has a grievance, first up all mentor try to solve
with his capacity level and if he / she believes the further step has to be taken then he / she refe
grievance cell. Similarly, before exams mentors conduct a time management session with student
has questions about how to study or write for exams mentorship students develop academic ski
mentees to gain access of closed academic circles and establish connections with potential
collaborators by encouraging them to participate various intra/intercollegiate activities like scien
poster presentation, industrial visits, extracurricular activities and internships in various indust
courses and remedial classes planned with proper understanding of students with the help of con
teachers. Mentoring them with emotional supports by allowing them to share their honest feeli
vulnerability and to encourage discussion of the personal experiences. If a student has personal
cannot be handled in mentoring, mentors refer the students to personal counselors. Guardian tea
mentor for the students and offers them emotional and academic support along with motivation.
as a friend, philosopher and guide for our students

Number of students enrolled in the institution	Number of fulltime teachers	Mentor :
1500	31	

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No.
31	31	0	0	

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at
National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, f received from Gover recognized bo
2019	Nil	Nill	Nill

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration c during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration semester-end/ y examinat
BCom	2C00452	SEM 2	23/03/2020	25/05/20

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (25

The institute believes firmly in continuous evaluation of the students sustainable performance. Hence a structured evaluation process has bee and implemented. The assessments are prepared and conducted as per the of Mumbai,Directive's examination pattern. Internal, theory and pra assessments held every semester end, the dates of First Year and Sec internal, theory and practical assessments are planned by the college e committee in the presence of principal and department coordinators / table of all examination displayed well in advance on college notice website and also circulated to student's groups. After the examination have to evaluate the answer scripts in two weeks duration. For the : assessments the common errors are discussed in the classroom. Malpr observed during assessment are handled by unfair means committee. Re-ex are conducted for students who have not attended on genuine medical gro university norms. The college has also allowed teachers to opt for an assessment that is suitable and appropriately would evaluate student rather than looking only at assessments, assignments, and student pres As a result, online quiz, poster presentations, street plays, resear presentation, book review, mini projects, open book tests, field visits writing, role plays, case study, group discussions, working models dev students etc. have been adopted by teachers of various courses for more and fair evaluation of learning. Though we follow university evaluatio in addition to that continuous learning evaluation takes place in regul unplanned class tests. Due to Corona pandemic situation some first half exam of the year 2020 (for Fy and Sy classes)have been cancelled and have promoted to next classes according to mapping process given b University of Mumbai.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related mat words)

The core committee members of the college prepare academic calendar by considering the prescribed guidelines and academic calendar of Univers Mumbai. It includes a complete tentative schedule of commencement of a classes, internal evaluation schedule, working days, dates/time for pu holidays, formation and enrollment of NSS and DLLE committees, co-curr activities, extracurricular activities, tentative examination schedule Academic Calendar is a strong foundation of academic activities and pr to the vision and mission of the college. Before the commencement of e semester, respective department prepares a detailed academic plan. Co- activities such as unit test, midterm assignments, project work, field seminar, group presentations, etc. are conducted by the respective fac which are included in the calendar. The Academic Calendar also include extra-curricular activities like celebration of birth anniversaries of personalities and various social awareness programs. Various committee academic calendar to formulate a detailed action plan for entire year. action plan has been circulated to the departmental teachers and the s The Academic Calendar is displayed on college notice board and website effectiveness of the process is maintained through effective monitorin Principal/ Coordinators/ HOD. Adherence of academic calendar by depart checked by the Principal/ Coordinators/HOD on regular interval. The co a high-spirited culture of inculcating inquisitiveness and scientific among the students through a number of activities. For instance, every college's socio mega fest Prarrambh – Navi Mumbai inculcate social responsibilities within the students through Prarrambhki Canteen. This students learn different management aspect such as team building, divi work, coordination and execution. This platform also helps them to lea different financial and social aspects of life. The activity like scie exhibition helps students to show/learn practical applications of theo concepts.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offere institution are stated and displayed in website of the institution (to provide the weblink)

http://setrgc.edu.in/wp-content/uploads/2021/08/programme-outcome

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination
2C00145	BCom	Accountancy Sem V	168	147
2C00455	BCom	Accounting & Finance Sem V	48	48
2M00155	BMS	Marketing Sem V	55	55
1S00145	BSc	Chemistry Sem V	54	53
1S00255	BSc	Information technology Sem V	34	34

1S00155	BSc	Computer Science Sem V	15	15
2C00146	BCom	Accountancy Sem VI	167	118
2C00456	BCom	Accounting& Finance Sem VI	48	41
2M00156	BMS	Marketing Sem VI	55	50
1S00146	BSc	Chemistry Sem VI	54	54

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may desig questionnaire) (results and details be provided as weblink)

http://setrgc.edu.in/wp-content/uploads/2021/08/2.6.1_SSS_Analysis_ critiriy-2-weblink.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisat

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount receiv yea
No Data Entered/Not Applicable !!!				

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia practices during the year

Title of workshop/seminar	Name of the Dept.
" IOT Workshop"	Department of computer Science Information Technology

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the ye

Title of the innovation	Name of Awardee	Awarding Agency	Date of award
No Data Entered/Not Applicable !!!			

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Co

No Data Entered/Not Applicable !!!

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact
National	Commerce	6	Nil
International	Commerce and Management	3	Nil
National	Management	4	Nil
National	IT /CS	3	Nil

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/Internation Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation in Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Numbe exc
No Data Entered/Not Applicable !!!						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional mentioned in t
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	St
Attended/Seminars/Workshops	10	264	

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, co
Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Numbe particip ac
Digital Stree Shakti (Cyber Safety for women)	WDC	10	
Orientation and Pre Marital Workshop	WDC/DLLE	24	
National Unity Day	NSS	2	
AIDS Awareness	NSS In association with Desire Society	20	
Road Saftey Seminar	NSS In association with Navi Mumbai Police	27	
Cleanliness Drive	NSS	24	
Tree Plantation	NSS	24	
Blood donation Camp	NSS In association with Pallavi Blood Bank Group	20	
International Yoga Day In Association with Patanjali	NSS In Association with Patanjali	30	
Flood Relief Camp for Sangali	NSS and Alumni	30	

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3.4.2 – Awards and recognition received for extension activities from Government and other recogn
during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number Ben
Police mitramandal	Certificate	Navi Mumbai Police	1
Road safety	Certificate	Navi Mumbai Police	2

Disaster management	Certificate	Aga Khan Agency for Habitat India	

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Governme
Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during th

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	pa su
Udaan Festival	DLLE In Association with University of Mumbai	Cultural Events	2	
DLLE 2nd term training Program	DLLE In Association with University of Mumbai	2nd Training Programme	2	
DLLE 1st term training Program	DLLE In Association with University of Mumbai	1st Training Programme	4	
Plus polio drive	NSS	Plus polio drive	2	
traffic Rules awareness	NSS	Bike rally	10	
Gandhi Jayanti and Swachh Bharat Abhiyan	NSS	Cleanness Drive	26	
AIDS Awareness	NSS/ Desire Society	AIDS Awareness	20	

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during

Nature of activity	Participant	Source of financial support	
No Data Entered/Not Applicable !!!			

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, shari
facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration T

Internship and training for students	TYBAF Students Intership	Axis Bank	13/08/2019	19/11/20
Internship and training for students	TYBSC IT	SBI Life IT	01/11/2019	23/02/20
Internship and training for students	TYBAF Students Internship	nidhi franchise (NBFC) shardhabenifitnidhi limited vashi	05/10/2019	12/12/20
Internship and training for students	B.Sc.C.S. Students	Jalaram Enerprises	17/06/2019	22/08/20
Internship and training	BMS Students Internship	UNICORP ENTERPRISE	16/06/2019	11/09/20
Internship and training	BMS Students Internship	AIMS ENGINEERING EQUIPMENT	05/11/2019	12/02/20
Internship and training	BMS Students Internship	Cashify (Jitin Jacob (RM))	01/11/2019	04/02/20
Internship and training	BMS Students Internship	Shiva shakti construction llp	30/05/2019	12/07/20
Internship and training	BMS Students Internship	One point one business solutions	06/06/2019	08/08/20
Internship and training	BMS Students Internship	ovenfresh 1994 (ronak mehta.9820301700)	27/10/2019	15/12/20

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, indus corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Numb students/ participated
Denstiny Learing Centre	20/01/2020	☐ Basic communication and Leadership. ☐ Understanding of Account and Finance.	35

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure de
3650000	2753441

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year
MKCLS LIBRERIA	Fully	IE7.0,3.0	

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		T
Text Books	930	138326	311	59703	1241
Journals	17	18240	17	20300	34
Reference Books	855	10622	10	2500	865
e-Books	186	35400	0	0	186
CD & Video	56	3000	4	500	60
Others(specify)	17	22084	16	13224	33

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & i (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launc content
No Data Entered/Not Applicable !!!			

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Avail Bandv (MBPS/
Existing	112	3	2	4	3	1	8	2(
Added	0	0	0	0	0	0	0	8(
Total	112	3	2	4	3	1	8	10

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre a facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, e salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure i maintenance facili
700000	651207	2950000	21022

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support faciliti library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be availa institutional Website, provide link)

 Infrastructural Facilities: Infrastructural Facilities are maint periodically by college development committee that has a team of cont plumber, electrician, supervisors and carpenter. Optimum utilizat Infrastructural facilities: Optimum utilization of class rooms, labo ,computer labs with LCD Projector, AVs rooms and seminar/conference ensured by allocating time table for each department before commence semester. Computers ,IT Equipment's software: Repairing and mainte computer ,IT equipment's and software are conducted before semester ex by Lab assistant under supervision of HOD's of respective department academic department has at least one computer system and a Printer Departmental computers and laptops shall be used only for academi administrative purposes. Hardware up gradation shall be done as per re Annual Maintenance: Repairing and maintenance of the following facili ensured through various suppliers. I) Generator II) Air Conditioner II Batteries IV) Water Purifiers V) Drinking Water cooler VI)Xerox/Printer Health Hygiene: Housekeeping staff is appointed to maintain cleanlir hygienic conditions including of class rooms, seminar halls, compute faculty rooms, office, library, corridors, rest rooms and parking spac tank cleaning services are hired by Institute. Sanitary napkin vendin

First-Aid Kit is available in the Institute. ☐ Library: Institute e
effective utilization and maintenance of the library through library
.It keeps track on new books requirement, renewable and subscription o
and books circulations. IT facilities of the library are maintained
assistants. E-journals available for students teachers to promote r
activity. Each student of the college to be given a library card to a
resources. In exchange of the library card, students can take any thre
a given point of time and they shall return the same within stipulat
failing which a specified disciplinary action can be taken against the
student. Ranker students have additional library cards. ☐ Sports Equi
Facilities: Maintenance of playground other sports/Gym equipment's ar
under college development and Infrastructure committee. Gym equipmer
available for students and teachers. The Institutes Sports In-cha
responsible to take care of sports equipment's, facilities and regul
inter-collegiate sports activities in co-ordination with University. ☐
Facility: Institution provides internet facility through Wi-Fi by usi
points .Internet connection is provided to students on mobile phones,
infrastructure, computing communication resources, offers students the
of e-mail, net surfing, up/down loading of web based application, besid
them in preparing projects seminars. ☐ Campus Security: The CCTV ha
installed at all prominent location such as parking, entrance gate, c
laboratories, classrooms, canteen, and office and more importantly at
to prohibit malpractices and security guards are also appointed on ca
these services are maintained by administration of the institution.
extinguisher is refilled and checked before the due date of expi

https://setrgc.edu.in/procedure-and-policy/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number student
Financial Support from institution	Merit and Need Based Scholarships	4
Financial Support from Other Sources		
a) National	Indian Women Scientists' Association AND Navi Mumbai MahanagarPalikaSishyavuti (NMMC)	3
b) International	NIL	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students	Agencies invol

		enrolled	
Yoga	21/06/2019	400	All Dept. In ass with Patanjali
Personal Counselling and Mentoring	25/06/2019	550	All Departme
Soft Skill Development	02/08/2019	350	My Destin
Remedial Coaching for FY, SY TY	10/10/2019	225	Departments of Ac Chemistry Compute
Bridge Courses for FYBcom	10/07/2019	200	Department of Ac
Bridge Courses for FYBcom/FYBMS/FYBAF	15/07/2019	150	Department of Ac Managemen
Bridge Courses for FYBsc	10/08/2019	45	Department of
Bridge Courses for FYBsc(IT/CS)	01/08/2019	35	Department of In Technology and Science

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam
2019	Resume Building Workshop	0	200	0
2020	Workshop on Dos and Don't during Interview Session	0	250	0
2020	Placement Drive	0	250	0
2020	Career Guidance Program	10	100	0

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grieva
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus

Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number studen participa
One Point One, Lead Academy, Future Generalii India Life, General Insurance Co Ltd, K Serve, Rohit Housing, Fortune Services, HD infra Builders Developers	250	25	Reliance Industries Limited, Nova Technology Solution, Salecha Pharma, Vikarm Industries, V Palkar Co, TCS, Albemic Pharmaceuticals, Fire Station Nerul, Raheja Mind Space Bandhan bank Tinita Engineering Laxmi engineering work P.KUMAR ASS	240

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	
2020	17	Bcom	Accountancy	Rajiv Gandhi College of Arts, Commerce Science	
2020	4	BAF	Accounting & Finance	Rajiv Gandhi College of Arts, Commerce Science	
2020	1	BMS	Management Studies	Rajiv Gandhi College of Arts, Commerce & Science	
2020	1	BMS	Management Studies	Welingkar Institute of Management Development	
2020	1	BMS	Management Studies	Dr Ambedkar College of Information Technology and Management, Nagpur	
2020	3	BMS	Management Studies	University of Mumbai	
2020	4	IT/CS	IT/CS	Pillai College of Arts, Accountany & Science (MU	
2020	4	IT/CS	It/CS	University of Mumbai	
2020	1	Bsc	Chemistry	University of Mumbai	
2020	1	Bsc	Chemistry	Swami Vivekananda College (MU)	

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the yea

Activity	Level	Number of
International Women's Day	Inter Collegiate	2(
International Yoga Day	Inter Collegiate	9
Hindi Bhasha Divas	Inter Collegiate	2
Vachan Prerana Divas	Inter Collegiate	1(
Kabaddi Tournament	Inter Collegiate Level	1!
Ring Football (Men)	Inter Collegiate Level	1!
Box Cricket	Inter Collegiate Level	1'
100 Meter Race	Inter Collegiate Level	3
Tug of war	Inter Collegiate Level	3
Chess	Inter Collegiate Level	6

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number
No Data Entered/Not Applicable !!!					

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administra bodies/committees of the institution (maximum 500 words)

Anti-Ragging Squad: The squad keeps a check on any incident of raggin
place in the Institution. It takes prompt action against the culprit,
penal action. The squad members conduct surprise checks at specific i
Ragging has ruined countless innocent lives and careers. In order to
Honorable Supreme Court in Civil Appeal No. 887 of 2009, passed judg
issued guidelines for setting up Central Crisis Hotline and Anti R
Database. UGC, Government of India has developed this web portal. Und
confirmed by each student and his/her parents or guardians will be
electronically containing the details of each student. Members of Stude

keep a check on ragging and ensure that the freshers are given a p
welcome. By encouraging actions against ragging, the college tries to
friendly relation among the seniors and juniors in various aspects of
life. Women Development Cell: The Cell organizes women awareness pr
creating awareness and sensitizing the female students about various
facing women in today's society. The lady representative of Student Cou
with the members of the Cell looks after the well being of female st
teaching and non-teaching staff of the college. The Cell conducts wo
premarital counseling, career guidance, self-defense courses, cyber s
women under 'Digital Stree Shakti' and when necessary, extends legal a
aid. The cell also conducts periodic medical checkups. Grievance Redre
The members of Student Council strive to maintain a healthy working a
amongst the students. The Cell helps students to register their com
related to academics, resources and personal grievances, if any, and
problems in a time bound manner. The students should drop their compla
suggestion box or inform their mentor. These complaints are confidenti
disclosed to only those who have a legitimate role in resolving
problems/disputes. Cultural Programs: The Student Council is the voic
student body. Members of the Council plan events that contribute to th
and community welfare and take initiative to organize various cultura
like: traditional day, Youth Day, Shivaji Jayanti, Marathi Divas and
smooth conduct of College Festival-Prarambh. Sports: The Student C
encourages the students to take up various sports to develop team s
sportsmanship among them. This also helps in inculcating true value of
mentally physically fit body and mind in the students. Talented stud
sports also have a chance of getting employment under sports quota i
government departments, security agencies etc. Career Guidance: Lect
Clinical Research Centers and various companies are arranged to make t
aware of the opportunities, scope of employment after graduation. The
also enlighten students about the various competitive examinations o
Government, Central Government, Banks, Railways, Chartered Accountancy
Secretaries, PSUs etc.

5.4 - Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Rajiv Gandhi College Alumni Association is a registered association. I
enhancing employability and entrepreneurial skills among students by
collaborating academia with the industry

5.4.2 – No. of enrolled Alumni:

192

5.4.3 – Alumni contribution during the year (in Rupees) :

3630

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting of Alumni was organized on 15.09.2019 which was attended by 3
and their family members. During the meet, the convocation ceremony
also held, amidst much fanfare. The alumni were invited and applauded

accomplishments in different fields. Since, alumni association serve
supporting wing of the institute, alumni are encouraged to register
Association. Every department maintains a record of alumni email I
contact so that if there are any vacancy, the word is passed among the
Alumni educate the students about opportunities in their respective o
work for college development committee, participate in prarrambh.
coordinated relief work during floods in Kolhapur.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last yea
500 words)

The College Development Committee has been constituted as per guideli
University of Mumbai. The Committee comprises representatives fro
management, teaching staff, supporting staff, administrative staff, He
Departments, ex-students and IQAC Coordinator. The College Development
prepares an overall comprehensive development plan and policies of th
regarding academic, administrative, infrastructure growth and enab
college to foster excellence in curricular, co- curricular and extra-
activities. Propose organising conference/Seminar/workshop for depa
enrichment. Plan of Annual Inter Collegiate Socio Culture Fest "Prar
Mumbai 2019 and social cause associated with objective of Prarramb
Suggest new teaching and non-teaching staff need to appoint for next
year. Discuss about LIC visit plan for continuation of affiliation.
preparation for the NAAC Re-accreditation process. Make specific recom
to the faculties to encourage the use of information and communic
technology in the teaching and learning process. Prepare the annual
estimates (Budget) and recommend the same to the management for approv
University regulations, the committee meets four times in an academ
Coordinators have been appointed for each Programme offered by the
financing Section, i. e. BMS, BCom (AF), I.T, C.S M Com. The coord
supervise the conduct of these programmes from admission stage to decl
results. They also provide relevant data to the administration and
committees. Decisions about day today functioning of the programmes ar
encountered during their implementation are routed through the coordir
concerned coordinators also play a key role in finalizing academic t
examination schedule and industrial visits. They also interact with th
staff, students and parents (through parents meetings). At the colle
departments are provided with authority to make their own decisio
conducting departmental meetings. These decisions are conveyed to the
for approval. The staff meetings are held periodically. The decisions
the meeting are sent to higher authorities for approval. The College
guardian teachers for all classes to provide mentorship. The colle
committees for various activities, committee head direct coordina
communicate among the members regarding plan and organise activi

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in
each):

Strategy Type	Details
Admission of Students	college provided online admissions facility, Online exam f fee payment and computer generated fee receipts are iss students. Management Information System used to maintain tl records
Examination and Evaluation	1. Examination related information such as schedule for forms, examination timetable, results etc. is displayed college website and notice board. 2. College ensures tl Examination related rules and regulations of the Univers strictly followed. 3. College follows ICT enabled reforms by the University such as submission of online examinatio results, etc. 4. Examination Committee made necessary infra facilities for the TY examinations which were conducted University through online mode. 5. Moderators from other were invited to evaluate the answer sheets. 6. Computer la in the college were made available for Onscreen Marking C Assessment of the University. 7. Special efforts were t provide writers and medical facilities to Persons with D: (PWD). 8. Orientation sessions were conducted for new t wherein they were guided about the rules and regulations examination and details of supervision duty. 7 The teacl promoted to be active members of the central assessment pro of University regularly. The senior faculty members of cc also given 'On Duty leave' for exam related work like pape online as well as practical and oral exam in campus off th .The college hosts University exams for all subjects offe: scheduled by University to conduct the examination effecti the college is hosting and implementing the CAP for a. programmes. Every single decision and policy observed by t is student centric.
Teaching and Learning	1. Teacher conducts Group Discussions, Debates, Quiz, Cas(and Surveys, poster making competition, Games and studen presentations. 2. Lectures by Experts from various fie. conducted bridge courses and value-added courses. 3.Teacl other departments were invited to promote interdiscipl perspectives 4. Co-Curricular committees and academies con lectures, for students' academic development. 5. Counsel Research facilities are also Provided. 6. Educational visi visit organised for the practical exposure to the stud

Curriculum Development	1. The College being affiliated to University of Mumbai, s framed by the University Boards of studies. 2. Teachers curriculum related workshops and make constructive sugges Curricula of Value added Courses and Bridge Courses cond various departments are developed by college teachers in c with experts from the field. 4. College provides a plat: Curriculum development of university by hosting worksh seminars at college as per the University guidelin

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	Examination notice and results notification display website. Periodical assessments are conducted by internals, practical's, project viva and case study di TY practical's and project viva assessment conducted b invigilator appointed by University of Mumbai. The examination process is established at the college, in dedicated server for examination work, receiving the papers. Software for generation of results, submiss internal marks online to the University
Administration	The administration handled ICT based technology. Faci provided for online admissions, Online exam form, on payment and computer generated fee receipts are iss students. Management Information System used to main students records. Computer generated fee receipts are students.
Finance and Accounts	For ease of maintaining accounts and fee collectio institution is using ERP-Qualsoft Software with new a methods and compliances. Provident fund record maint online mode. Appropriate security measures have been maintaining confidentiality of the transactions. Train existing staff and updating of the existing software m on a timely basis.
Student Admission and Support	online student admission was taken .As well as colle online payment option to student with computer gener recipet.fee consecution to categories students. An Feedback mechanism to be developed and put in place so regular feedback from Students/Alumni/ Parents et considering the feedback of every faculty, they are according to 4 point scale (Satisfactory Good Very Excellent) and rewarded/ improvised accordingl
Planning and Development	1.Biometric facility to be in place to monitor the pu and regularity of the staff by recording the in and swipes. 2.The website acts as a mirror of the college mission, information about all programmes offered, fa provided, collegiate and intercollegiate activities or college, results, all notifications, information, t profile, committees details, events organised etc. whi easily available to the outsiders. For this purpose,

> **Maintenance Committee is formed and a separate se**
> **provider/web designer is appointed by the head o**
> **institution.**

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards me
of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body fo which membership fee is provide
2019	V. Ravi Shankar	Internal Conference: Future of work, workforce Workplace	L.N. Welingkar Institute Matunga
2019	V. Ravi Shankar	seminar of impact of digital media	Indian Institute of Cost a Management Studies Research Indsearch (Autonomous) Pur
2019	Prof. B.S. Pandey	Short Term Course	UGC HRDC University of Mumb
2019	Anita Yadav	"Online Filling of AQAR".	Sheth N.K.T.T. College of commerce arts in collaboration with IQAC Cluster India.
2019	Veena V. Sawant	"Online Filling of AQAR".	Sheth N.K.T.T. College of commerce arts in collaboration with IQAC Cluster India.
2019	Amy Macwan	Seminar for new Dimensions of NAAC Accreditation	VES college of Arts, Scien Commerce Chembur
2019	Priyanka More	Seminar for new Dimensions of NAAC Accreditation	VES College of Arts, Scien Commerce Chembur.
2019	K.C. Sahu	Attended seminar of concept based learning	K.M.Vasudevan Pillai campu New Panvel
2019	Veena V. Sawant	Attended seminar For AQAR Preparation	B.K. Shroff college of Art Commerce Kandivali
2019	KhuloodKalokhe	Attended seminar For AQAR Preparation	B.K. Shroff college of Art Commerce Kandivali

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6.3.2 – Number of professional development / administrative training programmes organized by the
teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training programme	From date	To Date	Number of participants

	programme organised for teaching staff	organised for non-teaching staff			(Teaching staff)
2019	Guideline for NAAC Re-accreditation	Guideline for NAAC Re-accreditation	23/09/2019	23/09/2019	30
2019	Workshop on principle on Geographic information system	-	14/02/2020	14/02/2020	20
2019	Financial Literacy: Financial Inclusion for Inclusive Growth	-	19/02/2020	19/02/2020	80

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Program Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To da
Refresher Course	1	10/02/2020	22/02/
Faculty Development Programmes during the year	2	27/01/2020	31/01/
Short Term	1	11/11/2019	16/11/

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Fu
15	15	31	

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• General Provident Fund • Medical and Maternity Leave • Salary advances are given to staff. •Leave has been granted for career advancement (participating in Orientation/ Refresher courses/short term Courses). •Leave has been	• General Provident Fund • Medical and Maternity Leave • Financial / other assistance when the staff Or family members are sick. •Advances are given to those staff members who apply for the same for various purposes like house repairs and for	• Fees Insta facilities provi students • Schola BC and SC/ST s Group Medical I Students were abl of various healt free of cost. • are encouraged college gymnasiu

| sanctioned for various purposes as per the need of the staff, eg child Care leave. •Staff was able to avail of Various health check-ups. •Yoga Session and Staff picnic | Study purposes. •Staff are encouraged to attend workshops and Conferences. •To encourage interaction between all sections of the college and for better bonding pot lunches were organized twice in the Year. | facilities avail students in th campus. • Colleg students for par in various Compet events organi University an colleges |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution conducts regular Internal and External Audits ever Internal Audit: Internal Audit is carried at regular basis by Mana External Audit: External Audit is carried out at the end of the finan by the external Auditor. Internal control procedures and systems, par in respect of purchase transactions, reconciliation of exam fee, an settlement of advances have scope for improvement. The necessary ins have been given to the concerned for compliance of the remarks gi auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthrop year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in
NIL	0

No file uploaded.

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal
	Yes/No	Agency	Yes/No	
Academic	Yes	Nill	Yes	
Administrative	Yes	Nill	Yes	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Orientation programme was organized for the 1st year students along parents. At the end of the programme, parents are invited to share feedback. • During Parent Teachers meetings, the parents are called t about the activities carried in the departments and in the institution are members in the Anti-ragging committee and Grievance committt

6.5.3 – Development programmes for support staff (at least three)

1. Yoga Session and Meditation session was organised for teaching a teaching staff. 2. Staff Picnic was organised to get a break from mc routine. 3. Encouragement is given to staff to enrich their Research academic qualification. 4. Encouragement is given to staff to atte Orientation programme, short term course, workshops, seminars and conf improve their performance thereby leading to career enhancement. 5 Development Cell in collaboration with Student Welfare Department, Uni Mumbai has organised "District Level Workshop on Women Safety and Sel Training" on Women's Day for female staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Efforts are being made to strengthen Mentor-ship by extending it t extracurricular activities along with departments and committees institution. Various committees also conducted mentoring sessions bas needs of the students to name a few committees: DLLE, Nature Club, Council, Placement and Career Guidance cell, WDC and NSS. • IQAC h actively involved in conducting various activities for the teaching a staff and students to mention a few are as follows: • Orientation Pro all First Year Students • Various bridge and value added courses • Audit conducted to assess the progress and quality of academic acti Administrative Audit conducted to assess the effectiveness of function office systems and processes. • MOU was signed with IQAC cluster Tha Satish Pradhan Dnyanasadhana College acted as the lead college for e cooperation and help for the quality enhancement.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal
b)Participation in NIRF
c)ISO certification
d)NBA or any other quality audit

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To
2019	Orientation Programme for all First Year Students	10/08/2019	10/08/2019	10/08/201
2019	Visited to KeshavSrushti, Bhayander, Environment Theme, Conservation of Natural Resources, Site Visit for Awareness about Rainwater Harvesting, Vermiculture,Recycling of Organic Waste	14/08/2019	14/08/2019	14/08/201
2019	One Day Workshop "Linux System Administration	20/09/2019	20/09/2019	20/09/201

2019	IOT Workshop"	24/09/2019	24/09/2019	24/09/201!
2019	Flood Relief Camp for Sangali and Kolhapur	25/08/2019	25/08/2019	30/08/201!
2019	Blood donation camp Pallavi Blood Bank group	31/08/2019	31/08/2019	31/08/201!
2019	Hindi BhashaDiwas (Essay Writing Competition)	14/09/2019	14/09/2019	21/09/201!
2019	Gandhi Jayanti and Swachh Bharat Abhiyan Cleanness Drive NSS	02/10/2019	02/10/2019	02/10/201!
2019	Vachan Prerna Diwas	15/10/2019	15/10/2019	15/10/201!
2019	Intercollegiate Poster competition	23/11/2019	23/11/2019	23/11/201!

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institutior year)

Title of the programme	Period from	Period To
"WDC orientation and Pre-Marital Workshop"	08/08/2019	08/08/2019
"WDC: Digtal Stree Shakti (Cyber Safety For Women)"	18/09/2019	18/09/2019
"District level workshop on women safety and self defense training" on occasion of International Women's Day by Advocate Ms Pooja Ghorpade WPN Anita Rahul Sawant Mr. Jaydeep Tandel Mrs Veena Sawant	07/03/2020	07/03/2020

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sou
☐ "Swachh Bharat Mission" – To keep our surrounding clean and bring aw people college has adopted and area for this mission. Area for missior Gaon and Mini sea shore. The activity was conducted from 11/09/201 13/09/2019 for 3 days. Under swachh Bharat Mission 85 students of co also participated in cleaning of university campus. A number of stud done street play to bring awareness in local people for keeping our s clean. Door to door cleaning mode was also adapted by students to awareness. College campus and class to class cleanliness was condu students. ☐ Science Exhibition – Department of Science and Inform Technology had organize Science Exhibition on 5th February 2020 in topics of science and environment. Students have demonstrated experi represented charts, working models and posters to show value and impo

our environment. Total 30 students have participated from science depa
22 students from IT and technology department had participated. Stude
working model of lungs. One demonstrated the work on ill-effects on
Some showed 3D structure of Watson and Crick model of DNA. Students
department demonstrated on Bluetooth speaker, Traffic lights, Li-Fi s
Android calculator, Air purifier, Image Stegenography and Cicret B
T.Y.BSc students had showed working model of solar panel and awarded
prize. Tree Plantation- A tree plantation drive was taken by student
trees in college campus. 6 Professors and 35 students have undertaken
to plant various medicinal as well as decorative plants into the camp
college on 8th August 2019 to make our campus Eco-friendly and clean.
of Tulsi, Dragon tree, Peace lily were planted for making environment
"Clean Energy Resource Awareness" – A street play and poster present
Nuclear Chemistry was conducted by students on 29th September 2019
awareness in people about "Clean Energy Options". 10 students partici
street play and 30 students presented poster on Nuclear Chemistry. Th
initiative many students got knowledge of Nuclear Reactions, Working
Reactors, and Application of Nuclear Power Energy in various fields.
IWSA- Every year students visit to IWSA (Indian Women's Scientist Ass
on occasion of "National Science Day" On 28th February 2020 a grou
students visited IWSA as an science exhibition visit to observe vario
models on nuclear energy and Nuclear Reactor, concept and importa
medicinal plants, working model on wind energy. Students also intera
Researchers from Baba Atomic Research Center. Students also got an un
for decomposition of E-waste. "PLANTA" – Department of Zoology , B
Biology has under taken an initiative on 29th February 2020 to cel
"PLANTA" by making students aware about

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number o
Physical facilities	Yes	
Provision for lift	Yes	
Ramp/Rails	No	
Braille Software/facilities	No	
Rest Rooms	Yes	
Scribes for examination	No	
Special skill development for differently abled students	No	
Any other similar facility	Yes	

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed

2019	1	1	08/08/2019	4	Pre-Maternal Workshop for Women	Status of women as compared to men. Inequality in giving or achieving opportunities. The Social stigma of women to be only a housewife and not a working independent woman
2019	1	1	04/09/2019	1	Blood Donation Camp	Nill
2019	1	1	18/09/2019	2	Guest Lecture on Cyber Safety	Conducted by Sonali Patankar from Ahaan Foundation in giving valuable information on how to safeguard our privacy , usage and activity using internet. Internet Abuse and how private information or photos can be misused if communicating via unknow
2019	1	8	11/09/2019	3	Swachh Bharat Mission	Cleaning Drive in 8 locations for better survivals. Unclean environment is solely responsible for spoiling the health of the people around it. Dirt and disease go together. It is very much important for

						physical and mental wellbeing and a healthy env
2019	1	1	01/12/2019	1	WorldAIDSDay Rally	Raising public awareness about AIDS. Acquired Immuno Deficiency Syndrome, is a pandemic disease caused due to the infection of Human Immuno deficiency Virus(HIV),which causes damage to the immune system
2019	1	1	23/11/2019	Nill	Inter-collegiate poster competition	To make the society aware of the troubles of Common People children who are under privileged including unborn foetus , killing the girl child, Rape, Dowry, Crime on Women Gender Inequality. Posters were presented by students of various Colleges a
2019	1	1	18/12/2019	3	Street Play	Mind boggling acts were presented by students who took part in street play on the theme of Women Empowerment of all the social and societal norms the women has to go

| 2020 | 1 | 3 | 07/03/2020 | 8 | District Level Workshop on Women Safety and Self Defense | On the Occasion Of International Women's Day a District Level Workshop on Women Safety and Self Defense Training was organized To create awareness of gender equality for ahealthy society. To builds confidence, improve physical condition, develop a fi |

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To
Tree Plantation	05/06/2019	05/06/2019
International Yoga Day	21/06/2019	21/06/2019
Cleanness Drive	02/10/2019	02/10/2019
National Unity Day	31/10/2019	31/10/2019
Road Saftey Seminar	04/02/2019	04/02/2019
AIDS Awareness Rally	01/12/2019	01/12/2019
Flood Relief Camp for Sangali and Kolhapur	25/08/2019	25/08/2019
National Youth Day (Quiz and Elocution Competition)	13/01/2019	13/01/2019
Visited the Exhibitions conducted by Bhabha Atomic Research Centre (BARC) and Indian Space Research Organization (ISRO)	28/12/2019	28/12/2019

Financial Literacy: Financial Inclusion for Inclusive Growth	29/02/2020	29/02/2020

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Swachh Bharat Abhiyan • Cleanliness drive by cleaning all the cla
floor and college ground • Tree Plantation drive on the occasion c
Plantation day • Swachh Bharat Oath taken by all students and Teacher
our environment clean

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of Practice: Inter Collegiate Youth Fest प्रारंभ – Navi Mumbai inter-collegiate Youth fest aiming to not only to promote talent skill but also to bring uniqueness to fest. The distinctive feature of this in its name itself. The essential desideratum was to give Navi Mumba represent it on a larger platform. Keeping this in view the fest has r smart hub incorporated in it. प्रार rambh – Navi Mumbai is the youth fes not only Youth from proximate areas but also going beyond limits and barriers. Extending boundaries to Colleges in Mumbai suburbs, and Ratnagiri district. The Practice: A unique initiative of giving face t

प्रारंभ – Navi Mumbai is brainchild of Rajiv Gandhi College of Arts, Science, Vashi. The Journey of Fest begins with giving a larger th platform to future of a country for expressing themselves through For Incarnating their skills and talents through Fine Arts, Literary Performing Arts Sports. Forms of Arts spreading over 61 events givi opportunity for everyone to participate, there's something for every rare phenomenal of the fest is extra-ordinary teamwork of Students together. The co-operative and collaborating activities undertaken brings a culture of teaching-learning together rather than just im knowledge. Students witness Teachers as their mentor and not only as i The Fest has upto 50 events having wide range of versatility. This g opportunities and options for students to participate and disclose talents, thus fulfilling goal of the practice. The students unde organization of Fest efficiently. The practice involves beginning Sponsorship Proposal preparation and then approaching Sponsors for t Simultaneously, entries for various events is undertaken. Entries are by first dividing students into small groups of two or three and ea allotted 2- 4 colleges. Each group invites the college and takes permi concerned authorities to communicate to students. Students then mc students from the college allotted to them, and acquire maximum parti Engaging Celebrities and Notable Dignitaries to the Fest becomes a ch part of the Fest. Hunting for contact numbers of such personalities is step. After contacting, inviting them and fixing dates is done. St undertake hospitality, security of the Celebrities and also Fest. प्रार Mumbai is not only Intercollegiate Youth Fest but also an occasi uncountable possibilities. The Perks of Associating with प्रारंभ i contentment serenity. The benefits not include Advertisement of Br

Complete Marketing with a meaningful rare CSR activity. The Team प्रारं
a proper coverage pre, during post प्रारंभ too. We believe in building
relations than just association. Brand promotion, Brand recalling,
marketing are highlights offered by us. The opportunity of connecting
Crowd of more than 35,000 at one place is present. The Tailor made Sp
proposals gives a platform to meet requirements of both the parties.
Navi Mumbai offers wide range of Choices for Associating with the la
life Celebration. Those driven with humanity can extend a generous s
प्रारंभ ki Canteen in terms of funds or materials too. The increased
include not only celebrity from Film industry but Politicians, P
Commissioners, Social Workers, etc. A chance to meet and greet the
Evidence of Success: • The footfall in प्रारंभ – Navi Mumbai crossed
The radius of our Fest ranges from Vashi to Roha and further. We linke
colleges through participation of 20,000. • The Fest has witnessed mo
celebrities including winners of reality shows like Amardeep Singh M
Radha Sherpa, Tuttix crew, Popular Singer Dadus, Actor Aman Verma,
Award winner Abhinav Gir, Splitsvilla contestant Akshada, Phir bhi
Hindustani contestant Gaurav, Reknowned Choreographer Late. Nikhil
Marathi Superstar Vijay Patkar and many more. • Police Commissioner M
Nagrale, Mayor Mr. Jayawant Sutar and Member of Parliament Shri. Harib
were Chief Guests of the Fest Problems Encountered and Resources Re
Problem Encountered: ⬜ Budget: Planning a budget and deciding sponsor
including maximum benefits to the sponsors. The deviations sometimes
foreseen or assumed. ⬜ Technological challenges: To keep up with
technological trends requires more funds. As primary source of fu
sponsorship and that makes financial resources limited for us. Also, l
technological issues like CD not supported, lights breakdown, etc bec
breaker. ⬜ Frequent changes by University in Exam timetable aff
participation of students. ⬜ Time management: Starting and ending eve
scheduled time toilsome. Delays caused due to participants, judges a
are unavoidable. ⬜ Celebrity management: Whole process starting from
to bringing them in Event is not easy. Some Celebrities turn down at l
cannot be amended. Resources Required: ⬜ Financial funds for smooth f
of the fest. ⬜ Logistics including music systems, stage set ups, p
memento, certificates, food. ⬜ Skilled and dedicated Students to v
volunteers and event heads. ⬜ Linkages and contacts for sponsorship
Judges Best practice 2- One of the best practices is of our college i
Within: Nurturing the potential of students, enabling them, empowerin
carve their unique paths". It helps to facilitate self-growth, self-
actualization of potential of the students through myriad ways of em
and competence building. Practices like experiential learning, using
of power-point presentations to help them organize their thinking pr
build professional skills, using audio-visual aides (such as screenin
and plays, displaying paintings, photographs etc.), holding talks by
certain given fields and promoting wellbeing through the activities
breathing exercises or rigorous physical activity endorses a student
self-directing pedagogy. Through constructive feedback, open commun
inculcating a culture of critical thinking and holding an array of
discussions, the college has managed to uplift its most underprivileg
to be more self-reliant, career oriented and great leaders. The teachi

here seeks to highlight and thereby have the students appreciate that
essence of life lies outside the bounds of black and white, and in
varieties of shades. Practice such as appreciating text is to enable s
draw life-world reflected in the text. The students learn to think bey
wrong, profit-loss, abnormal-normal, beautiful-ugly and start an ed
experience on range not limited by these extremities. This is also
through the individualized mentoring and counselling that the teacher
to the students. Our college library with its varied collection of
journals, magazines and e-resources also opens a window to the wider
the students.

Upload details of two best practices successfully implemented by the institution as per NAAC f institution website, provide the link
http://setrgc.edu.in/wp-content/uploads/2021/08/best-practies.

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, thrust in not more than 500 words

We at Rajiv Gandhi College of Arts, Commerce and Science believe that
is the process of helping the child to discover and prosper. Insti
consistently inspires students and provides a platform for methodolog
development, multidisciplinary scheme development, ethical and huma
development. Focus of the institution was always on the following
mission and working methodology to assure the standard of the comm
performance through value added education and interdisciplinary rese
institution stands apart from all other colleges by placing greater e
producing professional students by providing value-based education an
the students to face challenges in modern life. The institute aims at
a sense of self discipline and accountability among students and dev
respect for democratic, ethical, and moral values. The College cont
towards women empowerment by organizing various activities under the
its Gender Sensitization and Women Development Committee. The College
its faculty and students to participate in seminars and conferences a
a holistic teaching-learning environment.

Provide the weblink of the institution
https://setrgc.edu.in/institutional-distinctiveness/

8.Future Plans of Actions for Next Academic Year

The College IQAC has identified the broad objectives which the college
strive to achieve during this period, which are enumerated as: 1. To c:
enabling environment for holistic development of student, faculty and :
staff. 2. For the Achievement of "College with Potential for Excellence
continuous up gradation updation of knowledge use of technology, Devel
Google Classroom and Digitalisation of classes by Faculty and students
preferable. 3. To create awareness and initiate measures for Protecting
promoting Environment, Concept of 3R's – Reduce, Recycle and Reuse with
of Waste Management among students, faculty and Non-teaching staff must
initiate. 4. To Provide thrust to achieve excellence and a lot of area:
explore students in : a. Government Sector (Banking, Finance Insuranc

b. MNCs (Banking, Finance Insurance Sector) c. Freelancing (Consultant
Strategies more) College need to Introduce New Post Graduation courses
Accountancy, Banking Insurance. 5. To fulfil the thrust of enthusiastic
in sports Category, development of College Sport ground with fully equi
tennis court cricket pitch is required. 6. To encourage and facilitate
Culture and make available resources, to promote Research by Students a
as well. 7. To enter into collaborations MOU's with Corporate and Indu
promote Academia – Industry Linkage, to enable Expert series in Semina
Conferences, placements, internship, training etc for the students. 8.
Organise National / International level conference. 9. Gender Equality
the Key challenges facing Today. The College must conduct Gender Equity
Program by inviting prominent speakers from various fields. 10. Widenin
Horizon for Students Research through Avishkar. 11. To develop the nee
and Cultural Development with various skills, more Students must be en
participate at University level events. 12. To strengthen Alumni Parti
13. Faculty will be encouraged to attend orientation program, short te
faculty development program during the year. 14. A notification of all
be held in college will be published on website at least a week advanc
better publicity. 15. More lectures to be organised for competitive Ex
Career Counselling of Students. 16. Renovation of college Chemistry La
17. To create high quality, curriculum based interactive content must
different subjects for teaching and available in E – Section of library