

YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	SAINATH EDUCATION TRUST'S, RAJIV GANDHI COLLEGE OF ARTS,COMMERCE AND SCIENCE
• Name of the Head of the institution	Dr. Basukinath S. Pandey
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02227667377
• Mobile No:	9773248248
• Registered e-mail	rajivgandhicollege2002@gmail.com
• Alternate e-mail	principal@setrgc.edu.in
• Address	Plot No. 16/17, Sec- 10 A, Vashi, Navi Mumbai
• City/Town	Navi Mumbai
• State/UT	Maharashtra
• Pin Code	400703
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Mrs.Veena Vivek Sawant				
• Phone No.	8424006203				
• Alternate phone No.	02227667377				
• Mobile	9326770727				
• IQAC e-mail address	iqac@setrgc.edu.in				
• Alternate e-mail address	setrgciqac@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://setrgc.edu.in/wp-content/uploads/PDFs/AQAR/AQAR%202021-22.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Academic%20alendar%202022-23.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.32	2016	19/02/2016	18/02/2021
Cycle 2	B	2.12	2024	25/04/2024	24/04/2029
6.Date of Establishment of IQAC			01/08/2016		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>* "Azadi ka Amrit Mahotsav" - Theme-based activities *</p> <p>Intercollegiate Workshop on Nuclear Chemistry in coordination with IANCAS (Indian Association of Nuclear Chemists and Allied Scientists) *</p> <p>Interactive Session with Dr. Saroja Subrahmanyam California USA (Research and Marketing). *</p> <p>Initiative taken for organization of International Conference held at University of Mumbai Department of Commerce. *</p> <p>Webinar on Renewable energy resources (Wind energy). *</p> <p>Intercollegiate webinar on Spectroscopy and its Numericals *</p> <p>Seminar On "Applications of MOOC"</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Timely Submission of AQAR 2021-22	AQAR submitted successfully and accepted by NAAC on 26-05-2023
Regular Meetings of IQAC • Criterion Chairpersons • Heads/In-charges of the departments • Chairpersons of Committees	04 meetings conducted with different stakeholders for quality enhancement
Career Advancement and Faculty Empowerment Strategies	Encouraged the teachers to attend the seminars, workshops and conferences
Organization of workshops, seminar, conferences and training programmes on quality/ subject related themes	07 National workshop/ 5 seminars were organized.
Strengthening of placement cell	Placement cell increased MOU with companies, various activities conducted under placement cell for students for career enhancement
Extension activities under NSS	Extension Activities like Blood Donation Camp, Polio drive, Cleanliness Drive, AIDS Awareness, Tree Plantation, Yoga day, were conducted.
Preparation and uploading of Academic Calendar	Uploaded the academic calendar on the college website.
Signing and Implementation of MOUs	6 MOUs for skill Enhancement were signed and executed and detail has been updated in report.
Remedial Coaching	Identified Slow Learners and organised remedial lectures for them
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Development Committee	22/04/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	07/02/2024

15. Multidisciplinary / interdisciplinary

As an affiliated institution of the University of Mumbai, Sainath Education Trust's Rajiv Gandhi College of Arts, Commerce, and Science is committed to aligning its academic programs and pedagogy with the UGC guidelines. Our leadership is proactively strategizing to integrate multidisciplinary and interdisciplinary education, equipping students with essential 21st-century competencies. With the phased implementation of the National Education Policy (NEP) 2020 on the horizon, College is well-prepared to adopt these transformative reforms. In collaboration with the University of Mumbai, we stand ready to implement the NEP 2020 framework effectively, ensuring seamless alignment with university directives and fostering holistic development in our students. NEP will be implemented in PG Courses from AY 2023-24 and subsequently in UG Courses from 2024-25.

16. Academic bank of credits (ABC):

As an affiliated institution of the University of Mumbai, Sainath Education Trust's Rajiv Gandhi College of Arts, Commerce, and Science is committed to aligning its academic programs and pedagogy with UGC guidelines. Our leadership is actively strategizing to integrate multidisciplinary and interdisciplinary education, equipping students with essential competencies for the 21st century. With the phased implementation of the National Education Policy (NEP) 2020 underway, College is well-prepared to embrace these transformative reforms. As per the affiliation norms, our institution provides all relevant academic data to the University of Mumbai, which is responsible for uploading student credentials and Academic Bank of Credits (ABC) IDs to the National Academic Depository (NAD) through its official channels. In collaboration with the University of Mumbai, we are committed to ensuring seamless implementation of the NEP 2020 framework, fostering holistic student development and aligning effectively with university policies and directives.

17.Skill development:

Rajiv Gandhi College of Arts, Commerce, and Science is committed to equipping students with practical skills that meet the needs of both public and private sectors. We offer a range of certificate courses designed to enhance employability, including Computerized Tally, Retail Management, Soft Skills, and Advanced Java. Understanding the evolving demands of the job market, we are also in the process of introducing new Skill Development Courses in areas such as Marketing, Data Entry, Banking, and Finance. To complement classroom learning, we emphasize practical exposure through industrial visits and industry linkage programs, where students gain firsthand insights into real-world business environments. These initiatives help bridge the gap between academic learning and industry expectations, fostering career readiness. Our curriculum aims to develop competencies essential for success, including technical proficiency and interpersonal skills. By collaborating with industry professionals, we ensure that students receive relevant, up-to-date training aligned with market trends. Through our commitment to continuous skill enhancement, we empower students to thrive in competitive job markets and become future-ready professionals.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Emphasizing the intrinsic value of India's cultural legacy, the college recognizes the importance of integrating the Indian Knowledge System (IKS) into education, including the use of indigenous languages. Language plays a crucial role in shaping culture and interpersonal interactions. With faculty proficient in various Indian languages, the college effectively weaves this rich cultural heritage into its curriculum. This integration is vital for preserving and promoting the diverse linguistic and cultural tapestry of India. Aligned with the University of Mumbai (UoM) syllabus, we go beyond standard academics by inculcating moral and ethical values during lectures. Faculty members incorporate stories, parables, and insights from mythological texts to enrich students' learning and foster personal growth. To further strengthen this cultural connection, the college observes events such as Hindi Bhasha Divas and Marathi Bhasha Divas. These celebrations highlight the significance of regional languages and ensure they remain relevant for future generations. Additionally, traditional Indian festivals are celebrated, not merely as festivities but as opportunities for education. Experts are invited to deliver lectures on Indian heritage, values, and traditions, helping students connect with India's profound wisdom. Through these initiatives, we aim to ensure that India's vast knowledge and traditions remain vibrant and

continue to inspire future generations.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) strives for consistency across all affiliated colleges under the University of Mumbai (UoM) by focusing on student-centered learning. In alignment with the University's guidelines, the college employs a variety of teaching methodologies, including seminars, workshops, and technology-aided learning. The emphasis lies on achieving specific outcomes, ensuring students gain knowledge, skills, values, and employability. Unlike traditional content-heavy approaches, OBE structures its curriculum around measurable outcomes or competencies (COs and POs) that students are expected to demonstrate by the end of their academic journey. While the current UoM syllabus does not yet include formal CO and PO assessments, the upcoming National Education Policy (NEP) framework adopts a competency-based curriculum, which ensures that both Course Outcomes (COs) and Program Outcomes (POs) are integral to teaching and assessment design. The college also integrates a diverse range of assessments and evaluation tools, ensuring students not only understand concepts but can also apply their learning effectively. This holistic approach bridges the gap between academic knowledge and real-world applications, preparing students for immediate challenges and future endeavors. Through our commitment to OBE principles, we aim to deliver an education that is relevant, meaningful, and aligned with the evolving demands of the modern world.

20. Distance education/online education:

Rajiv Gandhi College has demonstrated resilience and adaptability, especially during the COVID-19 pandemic, by swiftly transitioning to online learning. Our Wi-Fi-enabled campus ensures seamless digital access, enabling students to stay connected to their education. Dedicated faculty members effectively bridged learning gaps using platforms such as ZOOM, Google Meet, and Google Classroom. The college is well-prepared to implement the National Education Policy (NEP) recommendations for online and distance learning, fostering an environment of holistic, flexible, and relevant education. Tools like Testmoz and other software were utilized to ensure regular, continuous evaluation and assessment, maintaining academic rigor throughout remote learning. In addition, the college serves as an IDOL exam center, supporting students pursuing distance education under the University of Mumbai. With these initiatives and infrastructure in place, the college is aligned with the visionary goals of NEP, ready to embrace modern education frameworks that prepare students for the challenges of tomorrow.

Extended Profile

1. Programme

1.1	8
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1394
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	nil
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	410
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	29
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	29
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4. Institution	
4.1	31
Total number of Classrooms and Seminar halls	
4.2	182.12
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	112
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institution is affiliated with the University of Mumbai and follows its rules and regulations. The timetable committee prepares the departmental timetables at the beginning of the academic year. Workload allotment to teachers as per their expertise and University guidelines. The heads of the respective departments/coordinators give their action plans. IQAC finalizes the academic and co-curricular activities and an academic calendar is prepared. The calendar includes dates for admission, the commencement of classes, workshops, seminars, practical exams, Continuous Internal Evaluation (CIE), and University Exam. weekly teaching plan is prepared and lectures are conducted as per the plan. H.O.D.s/Coordinators check the status of completion of the syllabus weekly and report to the head of the institution.

Apart from teaching the curriculum assigned by the University of Mumbai, we conduct bridge courses. Bridge courses are offered to students to connect their previous subject knowledge. certificate courses are conducted to enhance their existing knowledge and

skills. In each semester, assessments of the students are periodically taken, and evaluated. Students are given field visits and industrial visits for practical exposure.

Teachers advise to student do projects and perform experiments and practicals. Teachers also guide and prepare students for viva voce.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQA R%202022-23%20Criteria%20I/1.1.1%20The%20Ins titution%20ensures%20effective%20curriculum%20delivery%20through%20a%20well%20planned%20and%20documented%20process.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared with discussion of staff members and approval is taken from the Head of the institution. All staff members follow the academic calendar to perform the year's scheduled activities under the direction of the respective department H.O.D.s/Coordinators. The timetable for conducting Regular/A.T.K.T. exams for first and second-year students is prepared by the examination committee. The examination schedule is posted on the college notice boards as well as the college website well in advance. The faculty members give assignments, course material, and conduct class tests for the students. The third-year examination schedule is given by the University. Using Continuous Internal Evaluation (CIE) assists in identifying issues in the teaching and learning process that may need to be improved. CIE encourages lifelong learning and reduces the stress of students regarding examinations.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQA R%202022-23%20Criteria%20I/1.1.2%20-%20The%20institution%20adheres%20to%20the%20academic%20calendar%20including%20for%20the%20conduct%20of%20Continuous%20Internal%20Evaluation%20(CIE).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

226

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

105

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As the college is affiliated to the University of Mumbai, various topics relevant to Cross-cutting issues are incorporated in

different courses in the Curriculum. Various committees also like NSS, DLLE, WDC, Anti Ragging, and departments as well of the college are always focusing on making students and staff aware of issues like Ethics, Gender, Human Values, Environment, and Sustainability. We provide knowledge and skills to our students which they need to become responsible citizens and leaders in the community having national values.

Gender - Gender issues are important to be taken care of to promote equality and justice in society. Foundation Course I & II, Foundation of Human Skills are some subjects including such topics as well.

Human Values - College not only provides education focused on imparting knowledge and skills but also on instilling and nurturing important values and ethics in students. Subjects like Foundation Course, Foundation of Human Skills, etc include content about human values.

Environment -Integrating environmental issues as cross-cutting themes in the curriculum is an essential part for preparing students to address the complex challenges of sustainable business practices and responsible economic development.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

344

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://setrgc.edu.in/wp-content/uploads/PDFs/Feedback/Feedback%20Analysis%20and%20Action%20Taken%20Reports/Feedback%20Analysis%20&%20Action%20Taken%20Report%202022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2499

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

181

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

According to our institution Education ought to be outcome-based. Before the start of their FY classes following admission, all students are required to attend an orientation program. After completing bridge courses in various subjects, internal examinations, prerequisite tests, in-class interactions and test results, we categorize students as slow learners and advanced learners using a diagnostic assessment procedure. The majority of the students at our institute are First-generation students. Hence, an extensive variety of ongoing formative evaluations has been conducted.

Teachers engage pupils in the following activities:

Encouraging slow learners through individual counseling, remedial coaching, personal attention, Parent and teacher meetings, group discussions, internal examinations, DLLE, Sports, and Cultural Activities.

Advanced learners are encouraged to apply for various competitive examinations and are provided with various learning opportunities such as advance notes, seminars, virtual labs, PPT, scientific model preparation, industrial tours, projects, assessments, group discussion sessions, and AVISHKAR RESEARCH FESTIVAL PARTICIPATION. The college offers events like sports, DLLE, NSS, and cultural activities to boost their self-confidence.

File Description	Documents
Link for additional Information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AOAR%202022-23%20Criteria%20II/2.2.1%20-%20The%20institution%20assesses%20the%20learning%20levels%20of%20the%20students%20and%20organizes%20special%20Programmes%20for%20advanced%20learners%20and%20slow%20learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1394	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At RGC, we consider that teaching with a student-centric approach is about fostering an atmosphere that is unique, interesting, and powerful for every single student by placing a strong emphasis on critical thinking, active engagement, and experiential learning. Long-lasting enjoyment of learning can also be fostered by it.

In particular, the student-centric methodology consists of-

Experiential learning

It promotes personal development, retention, critical thinking, practical skill development, and engagement. Thus, we run events such as workshops, science exhibitions, industrial training, webinars, expert lectures, commercial byproduct preparations, Days celebrations, orientation programs, skill development courses, and so on.

Participative Learning

It supports pupils in developing into successful, motivated, and involved learners. Therefore, among other things, we hold discussions, PPT presentations, quizzes, projects, seminars, debates, NSS, DLLE and cultural activities, Bridge courses, and PTM.

Problem-Solving

It develops self-assurance, perseverance, creativity, critical thinking, and decision-making skills. More success and fulfillment in a variety of spheres of life might result from improving one's ability to solve problems. Consequently, we engage in activities such as case studies, research activities, assignments, Q&A sessions, discussions, practicals, and theory-based analysis and reasoning through the central library.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQA R%202022-23%20Criteria%20II/2.3.1%20Student%20centric%20methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT-enabled tools are used by teachers to facilitate effective teaching and learning.

1. **Increasing student engagement:** Teachers can use ICT technologies to assist students have more interactive and interesting learning experiences. To increase the interest and attractiveness of classes for pupils, teachers incorporate games, animations, movies, and multimedia presentations.
2. **Encouraging collaborative learning:** Students can work together on projects and assignments even when they are not physically present in the same place thanks to ICT tools like online discussion forums, collaborative writing tools like Jamboard and Whiteboard in Zoom, and video lecturing platforms like Microsoft Teams, Google Meet, Zoom, and Teachmint.
3. **Accessing a diverse range of educational materials:** ICT tools give students access to a multitude of educational materials, such as multimedia content, online databases, and e-books. Teachers can use this to differentiate instruction depending on each student's unique requirements while also enabling students to learn at their own pace and in their own way.
4. **Fast and insightful feedback delivery:** ICT tools make it easier to give students insightful and timely feedback. To help students find areas for improvement, teachers utilize digital assessment tools to give them immediate feedback on quizzes, examinations, and assignments.

ICT use at RGC contributes to the development of a more dynamic and interesting learning environment that is advantageous to both.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQA R%202022-23%20Criteria%20II/2.3.2%20Teachers%20use%20ICT%20enabled%20tools%20for%20effective%20teaching-learning%20process..pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

01

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

170

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute believes firmly in continuous evaluation of the students for their sustainable performance. Hence a structured evaluation process has been designed and implemented. The assessments are prepared and conducted as per the University of Mumbai, Directive's examination pattern. Internal, theory and practical assessments are held every semester end,

The dates of First Year and Second Year internal, theory, and practical assessments are planned by the college examination committee in the presence of the principal and department coordinators.

Time table of all examinations is displayed well in advance on college notice boards, and website and also circulated to student groups.

After the examinations, the faculty has to evaluate the answer scripts in two weeks duration.

For the internal assessments, the common errors are discussed in the classroom.

Malpractices observed during the assessment are handled by an unfair means committee.

Re-examinations are conducted for students who have not attended on genuine medical grounds as per university norms.

The college has also allowed teachers to opt for any form of assessment that is suitable and appropriately would evaluate student learning, rather than looking only at assessments, assignments, and student presentations. As a result, online quizzes, poster presentations, street plays, research paper presentations, book reviews, mini projects, open book tests, field visits, literary writing, role plays, case studies, group discussions, working models developed by students, etc. have been adopted by teachers of various courses for more effective and fair evaluation of learning.

File Description	Documents
Any additional information	View File
Link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQR%202022-23%20Criteria%20II/2.5.1%20-%20Mechanism%20of%20internal%20assessment%20is%20transparent%20and%20robust%20in%20terms%20of%20ofrequency%20and%20mode.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Maintain transparency assessment The Orientation Program is conducted at the beginning of the academic year, where students are informed about the examination pattern & evaluation system, and the same is explained to parents in PTM. Under the guidance of the Principal and exam committee, the timetable and seating arrangements for the examination are prepared and displayed on the Notice board. Students who were unable to appear for examinations due to participation in sports, cultural, and medical grounds are provided

opportunities to re-apply for the exam. Any unfair activities of the students during the exam are reported to the unfair means committee for appropriate investigation & action. The college has a specific room for examination work with the necessary equipment. The room has restricted access and is under CCTV surveillance. Marks are later entered in the college examination database and final year marks are submitted to the university examination section.

Mechanism for Redressal :

The examination committee deals with examination-related grievances. Students are given timely opportunities to discuss any grievances about their assessment with the exam committee and are assured of resolving their queries at the earliest.

Grievances are extremely rare, but when they do occur, they are resolved by University policies.

Within seven days of the result announcement, students may request a photocopy of their answer book and a reevaluation if they are dissatisfied with their evaluation.

College guides the students in the redressal of grievances related to the University and college examinations providing institutional support.

File Description	Documents
Any additional information	View File
Link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQA R%202022-23%20Criteria%20II/2.5.2%20-%20Mechanism%20to%20deal%20with%20internal%20examination%20related%20grievances%20is%20transparent,%20time-%20bound%20and%20efficient.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution adheres to the Mumbai University guidelines by prominently displaying and communicating the Program Outcomes (POs)

and Course Outcomes (COs) for all offered programs. These outcomes, formulated in accordance with the objectives of Outcome Based Education (OBE), are developed collaboratively by the respective Board of Studies and faculty members of University of Mumbai. Once a consensus is reached, the outcomes are disseminated through various channels such as the institution's website, department notice boards, laboratories, student induction programs, professional body meetings and library resources.

Program Outcomes (POs) are comprehensive statements that outline the professional achievements expected of graduates, encompassing a wide range of knowledge, skills and personal attributes. On the other hand, Course Outcomes (COs) are specific statements that delineate the essential disciplinary knowledge and skills students should acquire upon completing a course. These COs are crafted by the course coordinator in consultation with relevant faculty members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQA R%202022-23%20Criteria%20II/2.6.1%20-%20Teac hers%20and%20students%20are%20aware%20of%20t he%20stated%20Programme%20and%20course%20out comes%20of%20the%20Programmes%20offered%20by %20the%20institution
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institution follows Mumbai University guidelines for evaluating the attainment of program outcomes (POs) and course outcomes (COs). Each course is equipped with a set of defined COs and corresponding assessment criteria. These COs are aligned with the POs to gauge how effectively the program objectives are met. Student performance in examinations throughout the semester is analyzed to measure the attainment of POs through the mapping of questions to COs and subsequently to POs.

The assessment methods for attaining course outcomes include both

direct and indirect approaches. Direct methods involve semester examinations (internal and external) in accordance with university guidelines.

To assess the attainment of program outcomes, courses contributing to specific POs are identified, and evaluations are conducted using both direct (internal and external exams) and indirect methods (course end surveys). The overall assessment results are compared with expected levels of attainment, and the PO is considered achieved upon meeting the predefined criteria.

For each course, the attainment level of each CO is compared against predefined targets. If these targets are not met, the course coordinator initiates necessary measures for improvement. If the criterion level is not reached, faculty members suggest improvements to achieve it.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQA%202022-23%20Criteria%20II/2.6.2%20-%20Attainment%20of%20Programme%20outcomes%20and%20course%20outcomes%20are%20evaluated%20by%20the%20institution

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

364

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQA R%202022-23%20Criteria%20II/2.6.3%20-%20Pass%20percentage%20of%20Students%20during%20the%20year.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Student%20Satisfaction%20Survey%202022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

15

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

06

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Every year, several activities are conducted with the help of students to promote social issues. This allows them to grow more comprehensively. There is the possibility of productive outcomes in collaboration with NSS, DLLE, WDC committees, and departments.

NSS:

The college has two NSS units, each with a permitted enrolment capacity of 100 students. The NSS Unit's residential camp was organized by the college. In which NSS units adopt villages and work on villagers' social issues as well as execute necessary actions for their subsistence.

Swachhta Abhiyan, Plastic waste management, Tree Plantation, National VotersDay, Blood Donation Camp, Aids awareness, Disaster Management, and CommemorativeDays such as Republic Day, Independence Day, and National YouthDay are all carried out by the second unit.

DLLE :

DLLE prepares students for a greater social commitment and helps to enhance student employability skills. Through community programs, students develop teamwork, leadership abilities, and an understanding of social issues. To that end, the RGC DLLE Unit promotes and encourages students to hold Food Stalls on college premises. Also, we cheer up students to participate in the UDAAN Festival (University Level) to present street plays on countless

themes such as women empowerment.

WDC:

WDC raises awareness and sensitivity in the students and works for an equitable, safe way through various activities such as poster making on girl child, Self Defense Training program for girls students and female staff, Women's Day celebration, National Girl Child Day - slogan Making Competition, seminar on health & hygiene.

File Description	Documents
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQA R%202022-23%20Criteria%20III/3.3.1%20Extension%20activities.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2064

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute fulfills all the requirements such as land requirements, instructional, administrative, and amenities areas. The campus is spread over a total constructed area of 9550.581 sq. m. The college campus has sufficient space for all academic, administrative, and extra-curricular activities.

The optimal utilization is ensured through encouraging innovative teaching-learning practices. Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified lab technicians/system administrators.

The college has sufficient classrooms, seminar halls, laboratories, and an auditorium. Infrastructural resources are abundant such as Lecture Halls, Tutorial room, Laboratories, Library, Exam Cells, First Aid Room, Office, Photocopy Centre, Canteens, Gymkhana, and other adequate facilities including Boys' & Girls' Common Rooms, Faculty Rooms, and Store rooms. Our seminar halls are air-conditioned and have ICT facilities for audio-visual presentations.

Training classes, campus recruitments, meetings, seminars, conferences, etc. There are enough laboratories for different departments to demonstrate theoretical phenomena in practical terms. Every laboratory is provided with a whiteboard and a soft board for display of instructions. Every laboratory has a provision to connect portable projectors. The computing facility was set up by the Institute. The entire campus is Wi-Fi enabled.

The entire campus is under CCTV surveillance, every corner has fire extinguishers for safety and security purposes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2021-22/Supportive%20Documents%20for%20AOAR%202021-22%20Criteria%20IV/4.1.1%20-%20The%20Institution%20frastructure%20and%20physical%20facilities%20for%20teaching-%20learning.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, and outdoor), and a gymnasium.

The college uses the ground to play various sports. The cricket ground brings the students together daily for various sports activities. Basketball, volleyball, badminton, shuttle, table tennis, and indoor games where teamwork improves mental and physical health,

Participating & practicing in different sports activities helps students to Relax more and worry less, deal with their goals, and increase energy which keeps students balanced in college and everything else going on in their lives. Intra college & Inter Collegiate Sports meet is being conducted annually.

The fitness center is free to use for all students and has separate timings for girls & boys to avoid clashes. Through its excellent sports facilities, the college offers opportunities to students for regular workouts, lifestyle management, and interaction. Clearing the mind from distractions and providing the focus needed to reach academic and other personal goals. The cultural activities during annual college day celebrations, Shivaji Jayanti, and many more different festivals etc. Every year the students from Rajiv Gandhi College participate in the Inter-institutional Sports Competition.

To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs including literacy events. Some interesting programs by the committee are

debate, fancy dress, hair-dressing, rangoli, painting, mehendi, quiz, model and poster making, essay writing, slogan writing, sangeet, and drama preparation, etc. There is a separate room for sangeet preparation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2021-22/Supportive%20Documents%20for%20AOAR%202021-22%20Criteria%20IV/4.1.2%20-%20The%20Institution%20facilities%20for%20cultural%20activities,%20sports,%20games.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AOAR%202022-23%20Criteria%20IV/4.1.3.1%20-%20Nu mber%20of%20classrooms%20and%20seminar%20hal ls%20with%20ICT%20facilities%20(1).pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10.63

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College has a spacious library area located on the 6th floor of the Main college building. The library has a huge collection of textbooks, magazines, journals and many useful books for students and includes 865 reference books, 36 journals, 186 e-journals, 1249 text books, 60 CD's, and Videos and 9 different publications of Newspaper and Magazines which are meant to cater the student as well as teachers with a vast knowledge resource. Students take the help of these knowledge resources and turn to the library.

The various activities of the library like data entry, issue, and return, renewal of books, member logins, and Keeping records of users' entry and exit time are done and properly monitored. Library data is managed properly to check the record as and when needed. The books are being barcoded.

The Library has a subscription for online resources such as e-journals, e-books, Databases, etc., in addition to regular books, journals, magazines, newspapers, etc.

The staff, students, and research scholars can access the E-resources.

Users are provided with library cards and can use the books from the collections in the library referring to the title authors, publishers, etc. as desired. The library has closed-circuit television (CCTV) surveillance Cameras that cover the full library area to monitor and record every activity going on in the library.

Department Library exists in all the schools and departments, for immediate reference by their staff, students, and scholars.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQA R%202022-23%20Criteria%20IV/4.2.1-%20Library%20is%20automated%20using%20Integrated%20Library%20Management%20System%20(ILMS).pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.61

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

21393

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities available in our institution are updated with the hardware, software, and smooth functioning. Systems have excellent networking facilities and Wi-Fi routers.

Wi-Fi Internet throughout the campus.

All desktop computers are connected to the Campus Network.

LCD projectors are available in smart rooms.

All the latest Software is regularly updated to keep pace with development.

HOD will submit the requirements to the Principal & Management for approval. After getting approval, quotes will be collected from 3-5 vendors for the new purchase or upgrade of existing infrastructure.

Librarians will coordinate with the purchase of the requirements and cooperate with respective teachers to ensure the successful installation. Regular maintenance will be done by the vendor during the warranty period and the in-house technical team will do the maintenance and servicing after the warranty period.

Most of the official work is being done with the help of ICT. Following are some basic facilities for updating: The Computer is formatted regularly. The college itself formats the computer without any fees and with the help of a computer operator. Anti-virus is regularly installed on computers. All computer has anti-virus.

There is open access to Wi-Fi connectivity for all students and staff members of the college. All the departments of the college are provided with computers and other related accessories. All teaching staff members use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the

students with the help of digital devices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AOAR%202022-23%20Criteria%20IV/4.3.1%20-%20Institution%20frequently%20updates%20its%20IT%20facilities%20including%20Wi-Fi.pdf

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

20.15

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

LABORATORIES:- There are Laboratories for the departments of Chemistry, Physics, Biology, Computer Science, and Information Technology. The list of lab requirements is prepared by the department head and coordinator. The quotations are received from the eligible suppliers and orders are placed.

LIBRARY: The institute ensures the effective utilization of resources and Maintenance of the library through the library committee. The requirement is forwarded to the Principal for approval from the Management. The library's IT facilities are maintained by lab assistants.

COMPUTERS:- The College has computer labs for the departments of Computer Science and Information Technology. Repairing and maintenance of computers, IT equipment, and software are done before semester commencement by Lab assistants under the supervision of coordinators of respective departments.

CLASS ROOMS:- The college has sufficient classrooms. Classrooms are fully ventilated with a sufficient amount of benches, lights, fans, and CCTV cameras. Infrastructural resources are abundant such as Lecture Halls, Regular floors and benches are clean.

SPORTS ROOM:- The college has a wide area for sports, and games, a gymnasium, yoga center. Physical Instructor manages the sports activities and supervises the maintenance of sports equipment. The Head of admin gets the approval for the procurement from the Principal and management.

AUDITORIUM:- The College has a Fully air-conditioned Auditorium with a good ambiance. The auditorium has a sufficient number of lights and fans with the project, a sound system; and a podium.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2021-22/Supportive%20Documents%20for%20AQA R%202021-22%20Criteria%20IV/Policies%20and%20procedures%20for%20maintaining%20and%20utilizing%20physicals%20facilities%20.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

11

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

06

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1249

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1249

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

96

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

31

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

NIL

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Cultural enrichment forms a pivotal aspect of student life, with events like the "Story Telling Competition" organized on Hindi Bhasha Diwas fostering linguistics and creativity. Similarly, the commemoration of "Vachan Prerna Diwas" pays homage to the visionary Dr. A.P.J. Abdul Kalam, inspiring students through his literary legacy, and fostering a culture of reading and intellectual exploration.

Health and well-being- evident through various initiatives. Events like Yoga Day promote physical and mental wellness, while campaigns like Safai Abhiyaan and Cleanliness Drives cultivate a sense of civic responsibility and hygiene awareness. Additionally, Tree Plantation drives and Polio awareness campaigns contribute to environmental sustainability and public health.

The institution works towards social causes, as seen in the AIDS Awareness Rally and Blood Donation Camps organized during Founder's Day celebrations. These activities not only raise awareness but also encourage active participation in community welfare initiatives.

Environmental consciousness is further nurtured through initiatives like Environment Day celebrations, Tree Plantation, and Water Day. the institution's commitment to fostering environmental stewardship and sustainability among students.

ICT and computing skills are integral to student progression, with practical applications such as Academic Projects using Game Programming providing hands-on learning experiences. Additionally, activities like Intercollegiate Debate Competitions and Guest Lectures on Software Engineering enrich students academically and professionally.

Soft skills development is prioritized through programs like Retail Management and Campus-to-Career initiatives. These initiatives equip students with essential skills for employability and career advancement in today's competitive landscape.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni associations serve as invaluable assets, fostering a strong sense of community and collaboration between past and present students. Through various initiatives, alumni contribute expertise, resources, and networks to enhance the educational experience and institutional growth. They facilitate mentorship programs, career guidance, and networking opportunities, bridging the gap between academia and industry. Alumni also play a vital in academic programs. Their involvement in curriculum development ensures relevance to current industry trends and fosters innovation. Additionally, alumni serve as brand ambassadors, promoting the institute's reputation and attracting prospective students and faculty. Overall, a vibrant Alumni Association strengthens institutional ties, enriches the educational ecosystem, and sustains a legacy of excellence.

File Description	Documents
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AOAR%202022-23%20Criteria%20V/5.4.1%20-%20There%20is%20a%20registered%20Alumni%20Association%20that%20contributes%20significantly%20to%20the%20development%20of%20the%20institution%20through%20financial%20and%20other%20support%20services.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To work for a 'Better Tomorrow' through the educational advancement of Society while keeping Social justice and Social obligations in Mind.

Mission: We strive to our Vision cultivate and build the characters of the young generations by imbibing in them Scientific temperament, Organizational abilities, and human values.

Driving this vision and mission are key governance mechanisms such as the College Development Committee (CDC) and the Internal Quality Assurance Cell (IQAC), along with numerous other specialized committees. Central to the college's governance is the College Development Committee (CDC), a body with diverse representation comprising 6 teachers, 1 non-teaching staff member, 2 students, and 2 alumni. This committee plays a pivotal role in making significant decisions concerning the sanctioning of budgets, Approval for new courses, and overseeing the teaching-learning process's

implementation and accountability. All these measures are further validated by the Governing Body. The college's leadership structure sees the Principal at the helm, capably assisted by Teachers-in-Charge. These Teachers-in-Charge help manifest the college's strategic vision into reality through departmental collaborations. Committees are adeptly formed by the Principal, drawing upon the expertise of both teaching and non-teaching staff, ensuring comprehensive oversight of the college's multifaceted operations.

File Description	Documents
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQR%202022-23%20Criteria%20VI/6.1.1%20Vision%20and%20Mission%20of%20Institutaion%2%A0.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Organizational Hierarchy At the core of the institution's vision lies the Sainath Education Trust, an entity fortified by a seasoned governance team. The Trust, led by the President, Vice-President, Secretary, and Trustees, collectively shapes the institution's strategic course. The Principal, alongside academic facilitators, steers the academic ship. Faculty members and course coordinators lend their unwavering support, ensuring the comprehensive delivery of the curriculum and fostering innovative academic endeavors.

College Development Committee (CDC): This committee acts as a robust bridge between the Trust's vision and the day-to-day operations of the college. It brings together voices from various quarters, including management, faculty, non-teaching staff, alumni, and students, harmonizing efforts towards the institution's goals.

Internal Quality Assurance Committee (IQAC): Spearheaded by a dedicated coordinator, the IQAC is at the forefront of the college's relentless pursuit of academic excellence. It constantly innovates and implements quality benchmarks that align seamlessly with the institution's overarching mission.

Operational Cadre: Vital for the college's daily administration, this segment comprises roles such as the Office Superintendent, Accountants, and clerks. Each plays a pivotal role in orchestrating tasks, from managing student scholarships to ensuring the smooth functioning of office duties.

File Description	Documents
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQA%202022-23%20Criteria%20VI/6.1.2%20Institutional%20practices%20such%20as%20decentralization%20and%20participative%20management.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In the preparation of the Perspective Plan, the Internal Quality Assurance Cell (IQAC) of the College has taken initiatives. Inputs from all stakeholders, their expectations, management policies, goals, and objectives of the college are considered as a base for formulation of the perspective plan.

Aspect are as follows:

1. Provide a better teaching-learning environment and quality enhancement.
2. Inculcating creative and innovative ways of academic delivery with the help of effective integration of technology.
3. Providing enhanced student support systems.
4. Providing emphasis evaluation of student learning which enables them to match with the employer's expectation.
5. The teacher is a facilitator and a mentor.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQA R%202022-23%20Criteria%20VI/6.2.1%20The%20institutional%20Strategic%20perspective%20plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The implementation of plans for the college is overlooked by the Principal. Ensuring all operations are properly conducted, with the help of feedback from conveners, teaching and non-teaching staff, and Heads of Departments. The department heads ensure that the plans communicated to them by the Principal are systematically implemented. The committees are formed at the start of the academic year and are assigned the tasks according to the institutional plans, for the curricular activities for enhancing the overall development of all the students. Administrative Committees for Examinations, Scholarships, Purchase, Discipline, Sports, Admissions, Library, etc. are formed for the smooth conduct of all activities according to the requirements of academic bodies and government rules. The committees are led by senior faculties to guide the required function whenever needed to all the staff.

File Description	Documents
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQA R%202022-23%20Criteria%20VI/6.2.2%20Organogram.pdf
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in **A. All of the above**
areas of operation Administration Finance and

Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Provident Fund (EPF): Permanent staff benefit from the provident fund system with an investment of 12% of their basic pay. The returns are governed as per standard governmental regulations.

Concession in Fees: Children of employees studying in the college are offered a concession in fees and a flexible installment facility for payment.

Special Leave: In special circumstances, such as staff facing life-threatening illnesses, the college ensures that their service remains uninterrupted and Leave is granted without pay.

Leave Provisions Comprehensive Leave Benefits: The College offers 15 casual leaves for teaching staff and 8 for non-teaching staff. Medical leaves extend to 10 days for both categories. Non-teaching staff can avail of 30 days of earned leave annually.

Special Leave Provisions: The institution also has special provisions, such as child care leaves, Corona-specific leaves, and even an extension of maternity leaves upon request.

Duty Leaves: These are provided for teaching staff attending various programs, seminars, and workshops. Non-teaching staff is similarly accommodated.

Skill Enhancement: The College organizes faculty development programs for its entire staff. For non-teaching personnel, special training in computer use and soft skills is imparted.

Recreational Activities: Apart from professional training, the college emphasizes staff's physical and emotional well-being. There are regular sessions on yoga and meditation, and a well-equipped gym is available to all staff members. The institution also hosts staff picnics and celebrates a variety of festivals, fostering a sense of community and togetherness.

File Description	Documents
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQA R%202022-23%20Criteria%20VI/6.3.1%20-%20The%20institution%20has%20effective%20welfare%20measures%20for%20teaching%20and%20non-%20teaching%20staff%C2%A0.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

10

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

15

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

NOT APPLICABLE

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audits are strictly followed by the college throughout the year. Audit reports are submitted to the Management. The college undergoes an external audit conducted by S. Pratap Singh & Co. All the process in the college is strictly monitored by the principal. The copies of the audit report are maintained in the college for future records. Finance related documents are verified by them. Documents are sent to college for clarification in case of any query.

File Description	Documents
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AOAR%202022-23%20Criteria%20VI/6.4.1%20-%20Institution%20conducts%20internal%20and%20external%20financial%20audits%20regularly%20Enumerate%20the%20various%20internal%20and%20external%20financial%20audits.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As per requirement funds are to be allotted throughout the financial year for annual budgets. Funds are used at the optimum level as per the rules and regulations and are subjected to audit to the Chartered Accountant.

Institution funds are mobilized out of a specific percentage of the fee collected from the students. These funds are utilized for the benefit of students and for fulfilling other minor expenses of the institution. College development and purchasing committees are framed to ensure the use of these funds

File Description	Documents
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQA%202022-23%20Criteria%20VI/6.4.3%20-%20Institutional%20strategies%20for%20mobilization%20of%20funds%20and%20the%20optimal%20utilization%20of%20resources.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Various quality assurance strategies initiated by The IQAC of the institution in order to enhance the quality of the

institution , are as under:

- Teachers are also encouraged and supported to participate in the process of exam evaluation.
- The college administration provides a concession facility for transport to the needy students .
- Several skill enhancement courses have been introduced for various subjects and students are free to choose any one as per their respective stream.
- Regular meetings of IQAC are conducted under the chairmanship of the Principal with a fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum.
- For an effective teaching- learning process all the laboratories are provided with charts, models etc.
- All the faculties are supported and encouraged to participate in refresher courses, Orientations, Workshops, Seminars and conferences related to the teacher-learning process and research.
- The needy students are provided with financial support from the college local fund.
- The college also provides a platform for the students to participate in Intra- Collegiate and Inter -Collegiate level seminars, debates, competitions, etc.
- For effective teaching-learning processes all the teachers are encouraged to use audio-visual teaching aids, charts, models etc.

File Description	Documents
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQA%202022-23%20Criteria%20VI/6.5.1%20Quality%20Initiative%20by%20IQAC-2022-23%20Quality%20Initiatives%20by%20IQAC%20during%20the%20year%20for%20promoting%20quality%20culture.docx.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activities of IQAC in this regard are:

1. Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted as per the following norms:

a. All the students are allowed to give feedback on faculty, teaching, learning process and evaluation .

b. Teachers if evaluated with low performance, they are instructed accordingly after evaluating the feedback from students.

c. The whole process is being guided by IQAC and faculty members were involved in it.

2. Coordinator monitoring: The HOD and Coordinator monitors on Academics and conducts regular visits to the classes regarding the regularity and punctuality of class work. The Principal is informed on a daily basis.

3. Remedial Classes: The teachers conduct remedial classes and revision for the students wherever needed.

4. Syllabus Monitoring: The principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed syllabus is completed within stipulated time.

File Description	Documents
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AOAR%202022-23%20Criteria%20VI/6.5.2-%20The%20institution%20reviews%20its%20teaching%20learning%20process,%20structures%20&%20methodologies%20of%20operations%20and%20learning%20outcomes_compressed.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AOAR%202022-23%20Criteria%20VI/6.5.3-%20Quality%20assurance%20initiatives%20of%20the%20institution.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women Empowerment and Inclusive Work Culture at RGC

The college fosters an inclusive and ethical work environment, ensuring equal opportunities for all individuals, regardless of gender, race, caste, color, language, or religion. This commitment has led to an increase in the enrollment of female students and the employment of women staff, who now constitute more than 80% of the workforce. Safety, security, well-being, and a friendly working atmosphere are key priorities at the college.

The Women Development Cell (WDC) plays a vital role in promoting gender sensitization and social awareness among students. A robust grievance redressal system ensures a supportive environment for all. The college offers co-education, where boys and girls learn together as equals, fostering mutual respect.

Key Activities (2022-23):

1. National Girl Child Day Seminar (24th January 2023): This seminar aimed to raise awareness about gender discrimination and empower girls to realize their human rights and potential, creating a better future for themselves and society.
2. Seminar: "Beauty & Glam - Future Opportunities & Entrepreneurship" (16th February 2023): This seminar encouraged girls to explore entrepreneurship in the beauty industry, providing insights into future career opportunities.
3. International Women's Day Activities:
 - o Zumba Session: Promoting fitness and well-being through fun physical activity.
 - o Workshop on Women's Health and Fitness: Focused on raising awareness about fitness challenges and providing workout tips to inspire women to take charge of their physical health.

File Description	Documents
Annual gender sensitization action plan	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQA R%202022-23%20Criteria%20VII/7.1.1%20-%20Measures%20initiated%20by%20the%20Institution%20for%20the%20promotion%20of%20gender%20equity%20during%20the%20year.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQA R%202022-23%20Criteria%20VII/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution follows a structured approach to managing various types of waste, ensuring sustainability and environmental responsibility.

1. Solid Waste Management: The college uses a three-bin system for effective segregation—Green bins for organic waste, Blue bins for recyclable waste, and Red bins for non-recyclable waste. Collected waste is appropriately disposed of through municipal waste channels, promoting efficient management.

2. Liquid Waste Management: A proper drainage system ensures the safe disposal of liquid waste. Hazardous chemicals, if generated during laboratory activities, are carefully managed to prevent

environmental harm. The college does not handle radioactive waste.

3. **Biomedical Waste Management:** As the college does not produce biomedical waste, no dedicated management system is required.

4. **E-Waste Management:** The institution follows a comprehensive e-waste management policy, focusing on awareness, segregation, and collection drives. Periodic e-waste drives encourage students and staff to responsibly dispose of obsolete electronic devices, ensuring safe disposal through authorized vendors.

5. **Waste Recycling System:** Recyclable materials are separated at the source using the three-bin system and are directed towards recycling agencies to minimize environmental impact.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	setrgc.edu.in/wp-content/uploads/PDFs/Procedures%20and%20Policy/Policy%20of%20Waste%20management.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **C. Any 2 of the above**

1. Restricted entry of automobiles

2. Use of Bicycles/ Battery powered vehicles

3. Pedestrian Friendly pathways

4. Ban on use of Plastic

5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has conducted several programs for providing an inclusive environment.

- All NSS and Non NSS students, around 500 participated in the programme of World Yoga Day with great enthusiasm.

Blood donation camp was organised on 7th September 2022 by NSS Unit.

Azadi ka Amrit Mahotsav (India's 75 years of independence) was celebrated with a series of activities from August 9th to August 17th, 2022:

August 9th National Anthem Day: Entire college gathered to sing the Indian national anthem as a mark of patriotism and respect for the country

August 10th Safai Abhiyan (Cleanliness Drive) : Organized a cleanliness drive where students and staff participated in cleaning the college campus.

August 11th Gavacha Itihas (Reflection on History): A day dedicated to reflecting on India's history, its struggles, achievements, and the sacrifices made by freedom fighters for the nation's independence.

August 12th Tree Plantation Drive: To make the surroundings Green.

August 13th - Prabhat Pheri for Inclusive : It was a procession or march. Students and staff march together to spread awareness about inclusivity, diversity and unity.

These activities represent a holistic celebration that combines patriotism, environmental consciousness, historical reflection, and social binding.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

26th January - Republic Day: The day was celebrated with great gratification and Joy. National Flag Hoisting was College done by President of Sainath Education Trust's Sh. Haribansh Singh Ji.

15th August - Independence Day. India observed 75th Independence Day this year. To celebrate this day, College Conducted Flag Hoisting program and Speech given by Management Authorities. Various Activities was organized under the theme of Azadi ka Amrit Mahotsav in this year.

Activities Conducted

1. Workshops and Seminars: Monthly workshops were organized, addressing various topics such as "Fundamental Rights" and "Civic Responsibilities," which engaged over 200 participants, including students and faculty.
2. Guest Lectures: Notable speakers, including legal experts and civic leaders, were invited to deliver lectures on constitutional rights and the importance of active citizenship. These sessions attracted enthusiastic participation and encouraged critical discussions.
3. Interactive Sessions: Conducted debates and group discussions where participants shared perspectives on contemporary constitutional issues, fostering an environment of dialogue and engagement.
4. Curriculum Integration: Constitutional values were integrated into the syllabus, ensuring that students are exposed to these concepts throughout their academic journey.

5. **Feedback Mechanism:** Post-activity surveys were implemented to gauge participant satisfaction and gather suggestions for future initiatives, resulting in constructive insights for improvement.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Rajiv Gandhi College of Arts, Commerce, and Science actively celebrates and organizes various national and international commemorative days, events, and festivals, fostering a vibrant campus culture and promoting social awareness among students and staff.

Commemorative Events Organized

1. **Independence Day and Republic Day:** The college hosts flag hoisting ceremonies accompanied by cultural programs, emphasizing the significance of freedom and democratic values. These events witness participation from students, faculty, and local dignitaries, promoting patriotism and unity.
2. **International Women's Day:** Celebrated with seminars and workshops focusing on women's empowerment and gender equality. Notable speakers from various fields share insights, inspiring students to advocate for women's rights.
3. **Environment Day:** The college organizes tree plantation drives and awareness campaigns to highlight environmental sustainability. Students engage in activities that encourage responsible ecological practices.
4. **Cultural Festivals:** Events such as Diwali, Eid, and Christmas are celebrated with cultural programs that showcase diverse traditions, fostering inclusivity and respect for all cultures.
5. **Educational Workshops:** Regular workshops on national and international themes enhance knowledge and understanding of global issues, preparing students to become responsible global citizens.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Rajiv Gandhi College promotes extracurricular excellence through initiatives like **RAMBH**, an annual entrepreneurial fest. Aimed

at fostering innovation, it provides a platform for first-generation learners and students to develop entrepreneurial skills, offering practical exposure to real-world business scenarios. The event features workshops, mentorship, and business pitch sessions, empowering students to think critically and develop sustainable solutions. By bridging the gap between academic learning and industry needs, it nurtures innovation, ethical practices, and self-reliance.

Impact: Students gained key skills like leadership, communication, and problem-solving. First-generation learners, in particular, gained confidence and were inspired to pursue entrepreneurial ventures. The event also enhanced their awareness of business ethics and social responsibility.

Best Practice II: Mentorship Program for Holistic Development

Rajiv Gandhi College's mentorship program offers personalized academic, emotional, and career support to students. Faculty mentors are assigned to each student, providing guidance on academic progress, career counseling, and emotional well-being. This program addresses the unique challenges faced by both first-year undergraduates adjusting to academic life and postgraduates preparing for their careers.

Impact: The program has significantly improved student retention, reduced dropout rates, and enhanced academic performance. Students feel supported in both personal and professional growth, resulting in better engagement and career readiness.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College has carved a unique identity through its unwavering dedication to community welfare. One of its most remarkable initiatives is its collaboration with Desire Society, an NGO committed to the care and support of HIV-infected children in Vashi, Sector 29. This partnership goes beyond mere charity, as it actively engages the college community—students, faculty, and staff—in

meaningful service. The college organizes regular visits, donation drives, and volunteering activities, which not only provide essential resources but also foster a compassionate connection with these children.

Supporting Vulnerable Communities: Extending the Helping Hand

In addition to supporting HIV-infected children, Rajiv Gandhi College extends its philanthropic reach to cancer patients and economically disadvantaged students. The institution organizes awareness campaigns, fundraisers, and health support initiatives to assist cancer patients. For underprivileged students, financial aid programs, scholarships, and academic assistance are made available, ensuring no one is left behind due to economic barriers.

Holistic Development: Building Socially-Conscious Leaders of Tomorrow

This deep-rooted commitment to social welfare aligns with the institution's broader mission of holistic education. By integrating service to society with academic learning, Rajiv Gandhi College cultivates not only intellectual growth but also emotional intelligence and social responsibility among its students. These efforts shape students into compassionate, community-oriented leaders prepared to contribute meaningfully to society.

Through its active role in uplifting marginalized communities, Rajiv Gandhi College showcases a distinctive and powerful commitment to societal well-being, making social responsibility a core pillar of its educational philosophy.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institution is affiliated with the University of Mumbai and follows its rules and regulations. The timetable committee prepares the departmental timetables at the beginning of the academic year. Workload allotment to teachers as per their expertise and University guidelines. The heads of the respective departments/coordinators give their action plans. IQAC finalizes the academic and co-curricular activities and an academic calendar is prepared. The calendar includes dates for admission, the commencement of classes, workshops, seminars, practical exams, Continuous Internal Evaluation (CIE), and University Exam. weekly teaching plan is prepared and lectures are conducted as per the plan. H.O.D.s/Coordinators check the status of completion of the syllabus weekly and report to the head of the institution.

Apart from teaching the curriculum assigned by the University of Mumbai, we conduct bridge courses. Bridge courses are offered to students to connect their previous subject knowledge. certificate courses are conducted to enhance their existing knowledge and skills. In each semester, assessments of the students are periodically taken, and evaluated. Students are given field visits and industrial visits for practical exposure.

Teachers advise to student do projects and perform experiments and practicals. Teachers also guide and prepare students for viva voce.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQAR%202022-23%20Criteria%20I/1.1.1%20The%20Institution%20ensures%20effective%20curriculum%20delivery%20through%20a%20well%20planned%20and%20documented%20process.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared with discussion of staff members and approval is taken from the Head of the institution. All staff members follow the academic calendar to perform the year's scheduled activities under the direction of the respective department H.O.D.s/Coordinators. The timetable for conducting Regular/A.T.K.T. exams for first and second-year students is prepared by the examination committee. The examination schedule is posted on the college notice boards as well as the college website well in advance. The faculty members give assignments, course material, and conduct class tests for the students. The third-year examination schedule is given by the University. Using Continuous Internal Evaluation (CIE) assists in identifying issues in the teaching and learning process that may need to be improved. CIE encourages lifelong learning and reduces the stress of students regarding examinations.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQAR%202022-23%20Criteria%20I/1.1.2%20-%20The%20institution%20adheres%20to%20the%20academic%20calendar%20including%20for%20the%20conduct%20of%20Continuous%20Internal%20Evaluation%20(CIE).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

226

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

105	
File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As the college is affiliated to the University of Mumbai, various topics relevant to Cross-cutting issues are incorporated in different courses in the Curriculum. Various committees also like NSS, DLLE, WDC, Anti Ragging, and departments as well of the college are always focusing on making students and staff aware of issues like Ethics, Gender, Human Values, Environment, and Sustainability. We provide knowledge and skills to our students which they need to become responsible citizens and leaders in the community having national values.

Gender - Gender issues are important to be taken care of to promote equality and justice in society. Foundation Course I & II, Foundation of Human Skills are some subjects including such topics as well.

Human Values - College not only provides education focused on imparting knowledge and skills but also on instilling and nurturing important values and ethics in students. Subjects like Foundation Course, Foundation of Human Skills, etc include content about human values.

Environment -Integrating environmental issues as cross-cutting themes in the curriculum is an essential part for preparing students to address the complex challenges of sustainable business practices and responsible economic development.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

344

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
---	------------------------------

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
---	---

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://setrgc.edu.in/wp-content/uploads/PDFs/Feedback/Feedback%20Analysis%20and%20Action%20Taken%20Reports/Feedback%20Analysis%20&%20Action%20Taken%20Report%202022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2499

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

181

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

According to our institution Education ought to be outcome-based. Before the start of their FY classes following admission, all students are required to attend an orientation program. After completing bridge courses in various subjects, internal examinations, prerequisite tests, in-class interactions and test results, we categorize students as slow learners and advanced learners using a diagnostic assessment procedure. The majority of the students at our institute are First-generation students. Hence, an extensive variety of ongoing formative evaluations has been conducted.

Teachers engage pupils in the following activities:

Encouraging slow learners through individual counseling, remedial coaching, personal attention, Parent and teacher meetings, group discussions, internal examinations, DLLE, Sports, and Cultural Activities.

Advanced learners are encouraged to apply for various competitive examinations and are provided with various learning opportunities such as advance notes, seminars, virtual labs, PPT, scientific model preparation, industrial tours, projects, assessments, group discussion sessions, and AVISHKAR RESEARCH FESTIVAL PARTICIPATION. The college offers events like sports, DLLE, NSS, and cultural activities to boost their self-confidence.

File Description	Documents
Link for additional Information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQAR%202022-23%20Criteria%20II/2.2.1%20-%20The%20institution%20assesses%20the%20learning%20levels%20of%20the%20students%20and%20organizes%20special%20Programmes%20for%20advanced%20learners%20and%20slow%20learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1394	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At RGC, we consider that teaching with a student-centric approach is about fostering an atmosphere that is unique, interesting, and powerful for every single student by placing a strong emphasis on critical thinking, active engagement, and experiential learning. Long-lasting enjoyment of learning can also be fostered by it.

In particular, the student-centric methodology consists of-

Experiential learning

It promotes personal development, retention, critical thinking, practical skill development, and engagement. Thus, we run events such as workshops, science exhibitions, industrial training, webinars, expert lectures, commercial byproduct preparations, Days celebrations, orientation programs, skill development courses, and so on.

Participative Learning

It supports pupils in developing into successful, motivated, and involved learners. Therefore, among other things, we hold discussions, PPT presentations, quizzes, projects, seminars, debates, NSS, DLLE and cultural activities, Bridge courses, and PTM.

Problem-Solving

It develops self-assurance, perseverance, creativity, critical thinking, and decision-making skills. More success and fulfillment in a variety of spheres of life might result from improving one's ability to solve problems. Consequently, we engage in activities such as case studies, research activities, assignments, Q&A sessions, discussions, practicals, and theory-based analysis and reasoning through the central library.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQAR%202022-23%20Criteria%20II/2.3.1%20Student%20centric%20methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT-enabled tools are used by teachers to facilitate effective teaching and learning.

1. **Increasing student engagement:** Teachers can use ICT technologies to assist students have more interactive and interesting learning experiences. To increase the interest and attractiveness of classes for pupils, teachers incorporate games, animations, movies, and multimedia presentations.
2. **Encouraging collaborative learning:** Students can work together on projects and assignments even when they are not physically present in the same place thanks to ICT tools like online discussion forums, collaborative writing tools like Jamboard and Whiteboard in Zoom, and video lecturing

platforms like Microsoft Teams, Google Meet, Zoom, and Teachmint.

3. **Accessing a diverse range of educational materials:** ICT tools give students access to a multitude of educational materials, such as multimedia content, online databases, and e-books. Teachers can use this to differentiate instruction depending on each student's unique requirements while also enabling students to learn at their own pace and in their own way.
4. **Fast and insightful feedback delivery:** ICT tools make it easier to give students insightful and timely feedback. To help students find areas for improvement, teachers utilize digital assessment tools to give them immediate feedback on quizzes, examinations, and assignments.

ICT use at RGC contributes to the development of a more dynamic and interesting learning environment that is advantageous to both.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQAR%202022-23%20Criteria%20II/2.3.2%20Teachers%20use%20ICT%20enabled%20tools%20for%20effective%20teaching-learning%20process..pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

01

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

170

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute believes firmly in continuous evaluation of the students for their sustainable performance. Hence a structured evaluation process has been designed and implemented. The assessments are prepared and conducted as per the University of Mumbai, Directive's examination pattern. Internal, theory and practical assessments are held every semester end,

The dates of First Year and Second Year internal, theory, and practical assessments are planned by the college examination committee in the presence of the principal and department coordinators.

Time table of all examinations is displayed well in advance on college notice boards, and website and also circulated to student groups.

After the examinations, the faculty has to evaluate the answer scripts in two weeks duration.

For the internal assessments, the common errors are discussed in the classroom.

Malpractices observed during the assessment are handled by an unfair means committee.

Re-examinations are conducted for students who have not attended on genuine medical grounds as per university norms.

The college has also allowed teachers to opt for any form of assessment that is suitable and appropriately would evaluate student learning, rather than looking only at assessments, assignments, and student presentations. As a result, online

quizzes, poster presentations, street plays, research paper presentations, book reviews, mini projects, open book tests, field visits, literary writing, role plays, case studies, group discussions, working models developed by students, etc. have been adopted by teachers of various courses for more effective and fair evaluation of learning.

File Description	Documents
Any additional information	View File
Link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AOAR%202022-23%20Criteria%20II/2.5.1%20-%20Mechanism%20of%20internal%20assessment%20is%20transparent%20and%20robust%20in%20terms%20of%20frequency%20and%20mode.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Maintain transparency assessment The Orientation Program is conducted at the beginning of the academic year, where students are informed about the examination pattern & evaluation system, and the same is explained to parents in PTM. Under the guidance of the Principal and exam committee, the timetable and seating arrangements for the examination are prepared and displayed on the Notice board. Students who were unable to appear for examinations due to participation in sports, cultural, and medical grounds are provided opportunities to re-apply for the exam. Any unfair activities of the students during the exam are reported to the unfair means committee for appropriate investigation & action. The college has a specific room for examination work with the necessary equipment. The room has restricted access and is under CCTV surveillance. Marks are later entered in the college examination database and final year marks are submitted to the university examination section.

Mechanism for Redressal :

The examination committee deals with examination-related grievances. Students are given timely opportunities to discuss any grievances about their assessment with the exam committee and are assured of resolving their queries at the earliest.

Grievances are extremely rare, but when they do occur, they are resolved by University policies.

Within seven days of the result announcement, students may request a photocopy of their answer book and a reevaluation if they are dissatisfied with their evaluation.

College guides the students in the redressal of grievances related to the University and college examinations providing institutional support.

File Description	Documents
Any additional information	View File
Link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQAR%202022-23%20Criteria%20II/2.5.2%20-%20Mechanism%20to%20deal%20with%20internal%20examination%20related%20grievances%20is%20transparent,%20time-bound%20and%20efficient.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution adheres to the Mumbai University guidelines by prominently displaying and communicating the Program Outcomes (POs) and Course Outcomes (COs) for all offered programs. These outcomes, formulated in accordance with the objectives of Outcome Based Education (OBE), are developed collaboratively by the respective Board of Studies and faculty members of University of Mumbai. Once a consensus is reached, the outcomes are disseminated through various channels such as the institution's website, department notice boards, laboratories, student induction programs, professional body meetings and library resources.

Program Outcomes (POs) are comprehensive statements that outline the professional achievements expected of graduates, encompassing a wide range of knowledge, skills and personal attributes. On the other hand, Course Outcomes (COs) are specific statements that

delineate the essential disciplinary knowledge and skills students should acquire upon completing a course. These COs are crafted by the course coordinator in consultation with relevant faculty members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AOAR%202022-23%20Criteria%20II/2.6.1%20-%20Teachers%20and%20students%20are%20aware%20of%20the%20stated%20Programme%20and%20course%20outcomes%20of%20the%20Programmes%20offered%20by%20the%20institution
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institution follows Mumbai University guidelines for evaluating the attainment of program outcomes (POs) and course outcomes (COs). Each course is equipped with a set of defined COs and corresponding assessment criteria. These COs are aligned with the POs to gauge how effectively the program objectives are met. Student performance in examinations throughout the semester is analyzed to measure the attainment of POs through the mapping of questions to COs and subsequently to POs.

The assessment methods for attaining course outcomes include both direct and indirect approaches. Direct methods involve semester examinations (internal and external) in accordance with university guidelines.

To assess the attainment of program outcomes, courses contributing to specific POs are identified, and evaluations are conducted using both direct (internal and external exams) and indirect methods (course end surveys). The overall assessment results are compared with expected levels of attainment, and the PO is considered achieved upon meeting the predefined criteria.

For each course, the attainment level of each CO is compared

against predefined targets. If these targets are not met, the course coordinator initiates necessary measures for improvement. If the criterion level is not reached, faculty members suggest improvements to achieve it.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AOAR%202022-23%20Criteria%20II/2.6.2-%20Attainment%20of%20Programme%20outcomes%20and%20course%20outcomes%20are%20evaluated%20by%20the%20institution

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

364

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQAR%202022-23%20Criteria%20II/2.6.3-%20Pass%20percentage%20of%20Students%20during%20the%20year.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Student%20Satisfaction%20Survey%202022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
NIL	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
NIL	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
15	

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

06

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Every year, several activities are conducted with the help of students to promote social issues. This allows them to grow more

comprehensively. There is the possibility of productive outcomes in collaboration with NSS, DLLE, WDC committees, and departments.

NSS:

The college has two NSS units, each with a permitted enrolment capacity of 100 students. The NSS Unit's residential camp was organized by the college. In which NSS units adopt villages and work on villagers' social issues as well as execute necessary actions for their subsistence.

Swachhta Abhiyan, Plastic waste management, Tree Plantation, National Voters Day, Blood Donation Camp, Aids awareness, Disaster Management, and Commemorative Days such as Republic Day, Independence Day, and National Youth Day are all carried out by the second unit.

DLLE :

DLLE prepares students for a greater social commitment and helps to enhance student employability skills. Through community programs, students develop teamwork, leadership abilities, and an understanding of social issues. To that end, the RGC DLLE Unit promotes and encourages students to hold Food Stalls on college premises. Also, we cheer up students to participate in the UDAAN Festival (University Level) to present street plays on countless themes such as women empowerment.

WDC:

WDC raises awareness and sensitivity in the students and works for an equitable, safe way through various activities such as poster making on girl child, Self Defense Training program for girls students and female staff, Women's Day celebration, National Girl Child Day - slogan Making Competition, seminar on health & hygiene.

File Description	Documents
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AOAR%202022-23%20Criteria%20III/3.3.1%20Extension%20activities.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2064

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute fulfills all the requirements such as land requirements, instructional, administrative, and amenities areas. The campus is spread over a total constructed area of 9550.581 sq. m. The college campus has sufficient space for all academic, administrative, and extra-curricular activities.

The optimal utilization is ensured through encouraging innovative teaching-learning practices. Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified lab technicians/system administrators.

The college has sufficient classrooms, seminar halls, laboratories, and an auditorium. Infrastructural resources are abundant such as Lecture Halls, Tutorial room, Laboratories, Library, Exam Cells, First Aid Room, Office, Photocopy Centre, Canteens, Gymkhana, and other adequate facilities including Boys' & Girls' Common Rooms, Faculty Rooms, and Store rooms. Our seminar halls are air-conditioned and have ICT facilities for audio-visual presentations.

Training classes, campus recruitments, meetings, seminars, conferences, etc. There are enough laboratories for different departments to demonstrate theoretical phenomena in practical terms. Every laboratory is provided with a whiteboard and a soft board for display of instructions. Every laboratory has a provision to connect portable projectors. The computing facility was set up by the Institute. The entire campus is Wi-Fi enabled.

The entire campus is under CCTV surveillance, every corner has fire extinguishers for safety and security purposes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2021-22/Supportive%20Documents%20for%20AQAR%202021-22%20Criteria%20IV/4.1.1%20-%20The%20Institution%20frastructure%20and%20physical%20facilities%20for%20teaching-%20learning..pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, and outdoor), and a gymnasium.

The college uses the ground to play various sports. The cricket ground brings the students together daily for various sports activities. Basketball, volleyball, badminton, shuttle, table tennis, and indoor games where teamwork improves mental and physical health,

Participating & practicing in different sports activities helps students to Relax more and worry less, deal with their goals, and increase energy which keeps students balanced in college and everything else going on in their lives. Intra college & Inter Collegiate Sports meet is being conducted annually.

The fitness center is free to use for all students and has separate timings for girls & boys to avoid clashes. Through its excellent sports facilities, the college offers opportunities to students for regular workouts, lifestyle management, and interaction. Clearing the mind from distractions and providing the focus needed to reach academic and other personal goals. The cultural activities during annual college day celebrations, Shivaji Jayanti, and many more different festivals etc. Every year the students from Rajiv Gandhi College participate in the Inter-institutional Sports Competition.

To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs including literacy events. Some interesting programs by the committee are debate, fancy dress, hair-dressing, rangoli, painting, mehendi, quiz, model and poster making, essay writing, slogan writing, sangeet, and drama preparation, etc. There is a separate room for sangeet preparation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2021-22/Supportive%20Documents%20for%20AQAR%202021-22%20Criteria%20IV/4.1.2-%20The%20Institution%20facilities%20for%20cultural%20activities,%20sports,%20games.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQAR%202022-23%20Criteria%20IV/4.1.3.1-%20Number%20of%20classrooms%20and%20seminar%20halls%20with%20ICT%20facilities%20(1).pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10.63

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College has a spacious library area located on the 6th floor of the Main college building. The library has a huge collection of textbooks, magazines, journals and many useful books for students and includes 865 reference books, 36 journals, 186 e-journals, 1249 text books, 60 CD's, and Videos and 9 different publications of Newspaper and Magazines which are meant to cater the student as well as teachers with a vast knowledge resource. Students take the help of these knowledge resources and turn to the library.

The various activities of the library like data entry, issue, and return, renewal of books, member logins, and Keeping records of users' entry and exit time are done and properly monitored. Library data is managed properly to check the record as and when needed. The books are being barcoded.

The Library has a subscription for online resources such as e-journals, e-books, Databases, etc., in addition to regular books, journals, magazines, newspapers, etc.

The staff, students, and research scholars can access the E-resources.

Users are provided with library cards and can use the books from the collections in the library referring to the title authors, publishers, etc. as desired. The library has closed-circuit television (CCTV) surveillance Cameras that cover the full library area to monitor and record every activity going on in the library.

Department Library exists in all the schools and departments, for immediate reference by their staff, students, and scholars.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQAR%202022-23%20Criteria%20IV/4.2.1%20-%20Library%20is%20automated%20using%20Integrated%20Library%20Management%20System%20(I LMS).pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above
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File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.61

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

21393

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities available in our institution are updated with the hardware, software, and smooth functioning. Systems have excellent networking facilities and Wi-Fi routers.

Wi-Fi Internet throughout the campus.

All desktop computers are connected to the Campus Network.

LCD projectors are available in smart rooms.

All the latest Software is regularly updated to keep pace with development.

HOD will submit the requirements to the Principal & Management for approval. After getting approval, quotes will be collected from 3-5 vendors for the new purchase or upgrade of existing infrastructure.

Librarians will coordinate with the purchase of the requirements and cooperate with respective teachers to ensure the successful installation. Regular maintenance will be done by the vendor during the warranty period and the in-house technical team will do the maintenance and servicing after the warranty period.

Most of the official work is being done with the help of ICT. Following are some basic facilities for updating: The Computer is formatted regularly. The college itself formats the computer without any fees and with the help of a computer operator. Anti-virus is regularly installed on computers. All computer has anti-virus.

There is open access to Wi-Fi connectivity for all students and staff members of the college. All the departments of the college

are provided with computers and other related accessories. All teaching staff members use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of digital devices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AOAR%202022-23%20Criteria%20IV/4.3.1%20-%20Institution%20frequently%20updates%20its%20IT%20facilities%20including%20Wi-Fi.pdf

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

20.15

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

LABORATORIES:- There are Laboratories for the departments of Chemistry, Physics, Biology, Computer Science, and Information Technology. The list of lab requirements is prepared by the department head and coordinator. The quotations are received from the eligible suppliers and orders are placed.

LIBRARY: The institute ensures the effective utilization of resources and Maintenance of the library through the library committee. The requirement is forwarded to the Principal for approval from the Management. The library's IT facilities are maintained by lab assistants.

COMPUTERS:- The College has computer labs for the departments of Computer Science and Information Technology. Repairing and maintenance of computers, IT equipment, and software are done before semester commencement by Lab assistants under the supervision of coordinators of respective departments.

CLASS ROOMS:- The college has sufficient classrooms. Classrooms are fully ventilated with a sufficient amount of benches, lights, fans, and CCTV cameras. Infrastructural resources are abundant such as Lecture Halls, Regular floors and benches are clean.

SPORTS ROOM:- The college has a wide area for sports, and games, a gymnasium, yoga center. Physical Instructor manages the sports activities and supervises the maintenance of sports equipment. The Head of admin gets the approval for the procurement from the Principal and management.

AUDITORIUM:- The College has a Fully air-conditioned Auditorium with a good ambiance. The auditorium has a sufficient number of lights and fans with the project, a sound system; and a podium.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2021-22/Supportive%20Documents%20for%20AQAR%202021-22%20Criteria%20IV/Policies%20and%20procedures%20for%20maintaining%20and%20utilizing%20physicals%20facilities%20.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

11

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

06

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
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File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
1249

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
1249

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above
--	----------------------------

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

96

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

31

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

NIL

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Cultural enrichment forms a pivotal aspect of student life, with events like the "Story Telling Competition" organized on Hindi Bhasha Diwas fostering linguistics and creativity. Similarly, the commemoration of "Vachan Prerna Diwas" pays homage to the visionary Dr. A.P.J. Abdul Kalam, inspiring students through his literary legacy, and fostering a culture of reading and intellectual exploration.

Health and well-being- evident through various initiatives. Events like Yoga Day promote physical and mental wellness, while campaigns like Safai Abhiyaan and Cleanliness Drives cultivate a sense of civic responsibility and hygiene awareness. Additionally, Tree Plantation drives and Polio awareness campaigns contribute to environmental sustainability and public health.

The institution works towards social causes, as seen in the AIDS Awareness Rally and Blood Donation Camps organized during Founder's Day celebrations. These activities not only raise awareness but also encourage active participation in community welfare initiatives.

Environmental consciousness is further nurtured through initiatives like Environment Day celebrations, Tree Plantation, and Water Day. the institution's commitment to fostering environmental stewardship and sustainability among students.

ICT and computing skills are integral to student progression, with practical applications such as Academic Projects using Game Programming providing hands-on learning experiences. Additionally, activities like Intercollegiate Debate Competitions and Guest Lectures on Software Engineering enrich students academically and professionally.

Soft skills development is prioritized through programs like Retail Management and Campus-to-Career initiatives. These initiatives equip students with essential skills for employability and career advancement in today's competitive landscape.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni associations serve as invaluable assets, fostering a strong sense of community and collaboration between past and present students. Through various initiatives, alumni contribute expertise, resources, and networks to enhance the educational experience and institutional growth. They facilitate mentorship programs, career guidance, and networking opportunities, bridging the gap between academia and industry. Alumni also play a vital in academic programs. Their involvement in curriculum development ensures relevance to current industry trends and fosters innovation. Additionally, alumni serve as brand ambassadors, promoting the institute's reputation and attracting prospective students and faculty. Overall, a vibrant Alumni Association strengthens institutional ties, enriches the educational ecosystem, and sustains a legacy of excellence.

File Description	Documents
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQAR%202022-23%20Criteria%20V/5.4.1%20-%20There%20is%20a%20registered%20Alumni%20Association%20that%20contributes%20significantly%20to%20the%20development%20of%20the%20institution%20through%20financial%20and%20other%20support%20services.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To work for a 'Better Tomorrow' through the educational advancement of Society while keeping Social justice and Social obligations in Mind.

Mission: We strive to our Vision cultivate and build the characters of the young generations by imbibing in them Scientific temperament, Organizational abilities, and human values.

Driving this vision and mission are key governance mechanisms such as the College Development Committee (CDC) and the Internal Quality Assurance Cell (IQAC), along with numerous other specialized committees. Central to the college's governance is the College Development Committee (CDC), a body with diverse representation comprising 6 teachers, 1 non-teaching staff member, 2 students, and 2 alumni. This committee plays a pivotal role in making significant decisions concerning the sanctioning

of budgets, Approval for new courses, and overseeing the teaching-learning process's implementation and accountability. All these measures are further validated by the Governing Body. The college's leadership structure sees the Principal at the helm, capably assisted by Teachers-in-Charge. These Teachers-in-Charge help manifest the college's strategic vision into reality through departmental collaborations. Committees are adeptly formed by the Principal, drawing upon the expertise of both teaching and non-teaching staff, ensuring comprehensive oversight of the college's multifaceted operations.

File Description	Documents
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQAR%202022-23%20Criteria%20VI/6.1.1%20Vision%20and%20Mission%20of%20Institutaion%20A0.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Organizational Hierarchy At the core of the institution's vision lies the Sainath Education Trust, an entity fortified by a seasoned governance team. The Trust, led by the President, Vice-President, Secretary, and Trustees, collectively shapes the institution's strategic course. The Principal, alongside academic facilitators, steers the academic ship. Faculty members and course coordinators lend their unwavering support, ensuring the comprehensive delivery of the curriculum and fostering innovative academic endeavors. **College Development Committee (CDC):** This committee acts as a robust bridge between the Trust's vision and the day-to-day operations of the college. It brings together voices from various quarters, including management, faculty, non-teaching staff, alumni, and students, harmonizing efforts towards the institution's goals. **Internal Quality Assurance Committee (IQAC):** Spearheaded by a dedicated coordinator, the IQAC is at the forefront of the college's relentless pursuit of academic excellence. It constantly innovates and implements quality benchmarks that align seamlessly with the institution's overarching mission. **Operational Cadre:** Vital for the college's daily administration, this segment comprises roles such as the Office Superintendent, Accountants, and clerks. Each plays a

pivotal role in orchestrating tasks, from managing student scholarships to ensuring the smooth functioning of office duties.

File Description	Documents
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AOAR%202022-23%20Criteria%20VI/6.1.2%20Institutional%20practices%20such%20as%20decentralization%20and%20participative%20management.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In the preparation of the Perspective Plan, the Internal Quality Assurance Cell (IQAC) of the College has taken initiatives. Inputs from all stakeholders, their expectations, management policies, goals, and objectives of the college are considered as a base for formulation of the perspective plan.

Aspect are as follows:

1. Provide a better teaching-learning environment and quality enhancement.
2. Inculcating creative and innovative ways of academic delivery with the help of effective integration of technology.
3. Providing enhanced student support systems.
4. Providing emphasis evaluation of student learning which enables them to match with the employer's expectation.
5. The teacher is a facilitator and a mentor.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AOAR%202022-23%20Criteria%20VI/6.2.1%20The%20institutional%20Strategic%20perspective%20plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The implementation of plans for the college is overlooked by the Principal. Ensuring all operations are properly conducted, with the help of feedback from conveners, teaching and non-teaching staff, and Heads of Departments. The department heads ensure that the plans communicated to them by the Principal are systematically implemented. The committees are formed at the start of the academic year and are assigned the tasks according to the institutional plans, for the curricular activities for enhancing the overall development of all the students. Administrative Committees for Examinations, Scholarships, Purchase, Discipline, Sports, Admissions, Library, etc. are formed for the smooth conduct of all activities according to the requirements of academic bodies and government rules. The committees are led by senior faculties to guide the required function whenever needed to all the staff.

File Description	Documents
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AOAR%202022-23%20Criteria%20VI/6.2.2%20Organogram.pdf
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in

A. All of the above

areas of operation Administration Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Provident Fund (EPF): Permanent staff benefit from the provident fund system with an investment of 12% of their basic pay. The returns are governed as per standard governmental regulations.

Concession in Fees: Children of employees studying in the college are offered a concession in fees and a flexible installment facility for payment.

Special Leave: In special circumstances, such as staff facing life-threatening illnesses, the college ensures that their service remains uninterrupted and Leave is granted without pay.

Leave Provisions Comprehensive Leave Benefits: The College offers 15 casual leaves for teaching staff and 8 for non-teaching staff. Medical leaves extend to 10 days for both categories. Non-teaching staff can avail of 30 days of earned leave annually.

Special Leave Provisions: The institution also has special provisions, such as child care leaves, Corona-specific leaves, and even an extension of maternity leaves upon request.

Duty Leaves: These are provided for teaching staff attending various programs, seminars, and workshops. Non-teaching staff is similarly accommodated.

Skill Enhancement: The College organizes faculty development programs for its entire staff. For non-teaching personnel, special training in computer use and soft skills is imparted.

Recreational Activities: Apart from professional training, the college emphasizes staff's physical and emotional well-being. There are regular sessions on yoga and meditation, and a well-equipped gym is available to all staff members. The institution also hosts staff picnics and celebrates a variety of festivals, fostering a sense of community and togetherness.

File Description	Documents
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%200AQAR%202022-23%20Criteria%20VI/6.3.1%20-%20The%20institution%20has%20effective%20welfare%20measures%20for%20teaching%20and%20non-%20teaching%20staff%C2%A0.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

10

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

15

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

NOT APPLICABLE

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audits are strictly followed by the college throughout the year. Audit reports are submitted to the Management. The college undergoes an external audit conducted by S. Pratap Singh & Co. All the process in the college is strictly monitored by the principal. The copies of the audit report are maintained in the college for future records. Finance related documents are verified by them. Documents are sent to college for clarification in case of any query.

File Description	Documents
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AOAR%202022-23%20Criteria%20VI/6.4.1%20-%20Institution%20conducts%20internal%20and%20external%20financial%20audits%20regularly%20Enumerate%20the%20various%20internal%20and%20external%20financial%20audits.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As per requirement funds are to be allotted throughout the financial year for annual budgets. Funds are used at the optimum level as per the rules and regulations and are subjected to audit to the Chartered Accountant.

Institution funds are mobilized out of a specific percentage of the fee collected from the students. These funds are utilized for the benefit of students and for fulfilling other minor expenses of the institution. College development and purchasing committees are framed to ensure the use of these funds

File Description	Documents
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%200AQAR%202022-23%20Criteria%20VI/6.4.3%20-%20Institutional%20strategies%20for%20mobilization%20of%20funds%20and%20the%20optimal%20utilization%20of%20resources.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Various quality assurance strategies initiated by The IQAC of the institution in order to enhance the quality of the

institution , are as under:

- Teachers are also encouraged and supported to participate in the process of exam evaluation.
- The college administration provides a concession facility for transport to the needy students .
- Several skill enhancement courses have been introduced for various subjects and students are free to choose any one as per their respective stream.
- Regular meetings of IQAC are conducted under the chairmanship of the Principal with a fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum.
- For an effective teaching- learning process all the laboratories are provided with charts, models etc.
- All the faculties are supported and encouraged to participate in refresher courses, Orientations, Workshops, Seminars and conferences related to the teacher-learning process and research.
- The needy students are provided with financial support from the college local fund.
- The college also provides a platform for the students to participate in Intra- Collegiate and Inter -Collegiate level seminars, debates, competitions, etc.
- For effective teaching-learning processes all the teachers are encouraged to use audio-visual teaching aids, charts, models etc.

File Description	Documents
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQAR%202022-23%20Criteria%20VI/6.5.1%20Quality%20initiative%20by%20IQAC-2022-23%20Quality%20Initiatives%20by%20IQAC%20during%20the%20year%20for%20promoting%20quality%20culture.docx.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activities of IQAC in this regard are:

1. Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted as per the following norms:

a. All the students are allowed to give feedback on faculty, teaching, learning process and evaluation .

b. Teachers if evaluated with low performance, they are instructed accordingly after evaluating the feedback from students.

c. The whole process is being guided by IQAC and faculty members were involved in it.

2. Coordinator monitoring: The HOD and Coordinator monitors on Academics and conducts regular visits to the classes regarding the regularity and punctuality of class work. The Principal is informed on a daily basis.

3. Remedial Classes: The teachers conduct remedial classes and revision for the students wherever needed.

4. **Syllabus Monitoring:** The principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed syllabus is completed within stipulated time.

File Description	Documents
Paste link for additional information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQAR%202022-23%20Criteria%20VI/6.5.2%20-%20The%20institution%20reviews%20its%20teaching%20learning%20process,%20structures%20&%20methodologies%20of%20operations%20and%20learning%20outcomes_compressed.pdf
Upload any additional information	No File Uploaded

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>A. All of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%20AQAR%202022-23%20Criteria%20VI/6.5.3%20-%20Quality%20assurance%20initiatives%20of%20the%20institution.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women Empowerment and Inclusive Work Culture at RGC

The college fosters an inclusive and ethical work environment, ensuring equal opportunities for all individuals, regardless of gender, race, caste, color, language, or religion. This commitment has led to an increase in the enrollment of female students and the employment of women staff, who now constitute more than 80% of the workforce. Safety, security, well-being, and a friendly working atmosphere are key priorities at the college.

The Women Development Cell (WDC) plays a vital role in promoting gender sensitization and social awareness among students. A robust grievance redressal system ensures a supportive environment for all. The college offers co-education, where boys and girls learn together as equals, fostering mutual respect.

Key Activities (2022-23):

1. National Girl Child Day Seminar (24th January 2023): This seminar aimed to raise awareness about gender discrimination and empower girls to realize their human rights and potential, creating a better future for themselves and society.
2. Seminar: "Beauty & Glam - Future Opportunities & Entrepreneurship" (16th February 2023): This seminar encouraged girls to explore entrepreneurship in the beauty industry, providing insights into future career opportunities.
3. International Women's Day Activities:
 - o Zumba Session: Promoting fitness and well-being through fun physical activity.
 - o Workshop on Women's Health and Fitness: Focused on raising awareness about fitness challenges and providing workout tips to inspire women to take charge of their physical health.

File Description	Documents
Annual gender sensitization action plan	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%200AQAR%202022-23%20Criteria%20VII/7.1.1%20-%20Measures%20initiated%20by%20the%20Institution%20for%20the%20promotion%20of%20gender%20equity%20during%20the%20year.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://setrgc.edu.in/wp-content/uploads/PDFs/2022-23/Supportive%20Documents%20for%200AQAR%202022-23%20Criteria%20VII/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution follows a structured approach to managing various types of waste, ensuring sustainability and environmental responsibility.

1. Solid Waste Management: The college uses a three-bin system for effective segregation—Green bins for organic waste, Blue bins for recyclable waste, and Red bins for non-recyclable waste. Collected waste is appropriately disposed of through municipal waste channels, promoting efficient management.

2. Liquid Waste Management: A proper drainage system ensures the safe disposal of liquid waste. Hazardous chemicals, if generated during laboratory activities, are carefully managed to prevent

environmental harm. The college does not handle radioactive waste.

3. **Biomedical Waste Management:** As the college does not produce biomedical waste, no dedicated management system is required.

4. **E-Waste Management:** The institution follows a comprehensive e-waste management policy, focusing on awareness, segregation, and collection drives. Periodic e-waste drives encourage students and staff to responsibly dispose of obsolete electronic devices, ensuring safe disposal through authorized vendors.

5. **Waste Recycling System:** Recyclable materials are separated at the source using the three-bin system and are directed towards recycling agencies to minimize environmental impact.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	setrgc.edu.in/wp-content/uploads/PDFs/Procedures%20and%20Policy/Policy%20of%20Waste%20management.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

<p>1.Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants</p>	
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has conducted several programs for providing an inclusive environment.

- All NSS and Non NSS students, around 500 participated in the programme of World Yoga Day with great enthusiasm.

Blood donation camp was organised on 7th September 2022 by NSS Unit.

Azadi ka Amrit Mahotsav (India's 75 years of independence) was celebrated with a series of activities from August 9th to August 17th, 2022:

August 9th National Anthem Day: Entire college gathered to sing the Indian national anthem as a mark of patriotism and respect for the country

August 10th Safai Abhiyan (Cleanliness Drive) : Organized a cleanliness drive where students and staff participated in cleaning the college campus.

August 11th Gavacha Itihas (Reflection on History): A day dedicated to reflecting on India's history, its struggles, achievements, and the sacrifices made by freedom fighters for the nation's independence.

August 12th Tree Plantation Drive: To make the surroundings Green.

August 13th - Prabhat Pheri for Inclusive :It was procession or march. Students and staff march together to spread awareness about inclusivity, diversity and unity.

These activities represent a holistic celebration that combines patriotism, environmental consciousness, historical reflection, and social binding.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

26th January - Republic Day: The day was celebrated with great gratification and Joy. National Flag Hoisting was College done by President of Sainath Education Trust's Sh. Haribansh Singh Ji.

15th August - Independence Day. India observed 75th Independence Day this year. To celebrate this day, College Conducted Flag Hoisting program and Speech given by Management Authorities. Various Activities was organized under the theme of Azadi ka Amrit Mahotsav in this year.

Activities Conducted

1. **Workshops and Seminars:** Monthly workshops were organized, addressing various topics such as "Fundamental Rights" and "Civic Responsibilities," which engaged over 200 participants, including students and faculty.
2. **Guest Lectures:** Notable speakers, including legal experts and civic leaders, were invited to deliver lectures on constitutional rights and the importance of active citizenship. These sessions attracted enthusiastic participation and encouraged critical discussions.
3. **Interactive Sessions:** Conducted debates and group discussions where participants shared perspectives on contemporary constitutional issues, fostering an environment of dialogue and engagement.

4. **Curriculum Integration:** Constitutional values were integrated into the syllabus, ensuring that students are exposed to these concepts throughout their academic journey.

5. **Feedback Mechanism:** Post-activity surveys were implemented to gauge participant satisfaction and gather suggestions for future initiatives, resulting in constructive insights for improvement.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

Rajiv Gandhi College of Arts, Commerce, and Science actively celebrates and organizes various national and international commemorative days, events, and festivals, fostering a vibrant campus culture and promoting social awareness among students and staff.

Commemorative Events Organized

1. Independence Day and Republic Day: The college hosts flag hoisting ceremonies accompanied by cultural programs, emphasizing the significance of freedom and democratic values. These events witness participation from students, faculty, and local dignitaries, promoting patriotism and unity.
2. International Women's Day: Celebrated with seminars and workshops focusing on women's empowerment and gender equality. Notable speakers from various fields share insights, inspiring students to advocate for women's rights.
3. Environment Day: The college organizes tree plantation drives and awareness campaigns to highlight environmental sustainability. Students engage in activities that encourage responsible ecological practices.
4. Cultural Festivals: Events such as Diwali, Eid, and Christmas are celebrated with cultural programs that showcase diverse traditions, fostering inclusivity and respect for all cultures.
5. Educational Workshops: Regular workshops on national and international themes enhance knowledge and understanding of global issues, preparing students to become responsible global citizens.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Rajiv Gandhi College promotes extracurricular excellence through initiatives like **RAMBH**, an annual entrepreneurial fest. Aimed at fostering innovation, it provides a platform for first-generation learners and students to develop entrepreneurial skills, offering practical exposure to real-world business scenarios. The event features workshops, mentorship, and business pitch sessions, empowering students to think critically and develop sustainable solutions. By bridging the gap between academic learning and industry needs, it nurtures innovation, ethical practices, and self-reliance.

Impact: Students gained key skills like leadership, communication, and problem-solving. First-generation learners, in particular, gained confidence and were inspired to pursue entrepreneurial ventures. The event also enhanced their awareness of business ethics and social responsibility.

Best Practice II: Mentorship Program for Holistic Development

Rajiv Gandhi College's mentorship program offers personalized academic, emotional, and career support to students. Faculty mentors are assigned to each student, providing guidance on academic progress, career counseling, and emotional well-being. This program addresses the unique challenges faced by both first-year undergraduates adjusting to academic life and postgraduates preparing for their careers.

Impact: The program has significantly improved student retention, reduced dropout rates, and enhanced academic performance. Students feel supported in both personal and professional growth, resulting in better engagement and career readiness.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College has carved a unique identity through its unwavering dedication to community welfare. One of its most remarkable initiatives is its collaboration with Desire Society, an NGO committed to the care and support of HIV-infected children in Vashi, Sector 29. This partnership goes beyond mere charity, as it actively engages the college community—students, faculty, and staff—in meaningful service. The college organizes regular visits, donation drives, and volunteering activities, which not only provide essential resources but also foster a compassionate connection with these children.

Supporting Vulnerable Communities: Extending the Helping Hand

In addition to supporting HIV-infected children, Rajiv Gandhi College extends its philanthropic reach to cancer patients and economically disadvantaged students. The institution organizes awareness campaigns, fundraisers, and health support initiatives to assist cancer patients. For underprivileged students, financial aid programs, scholarships, and academic assistance are made available, ensuring no one is left behind due to economic barriers.

Holistic Development: Building Socially-Conscious Leaders of Tomorrow

This deep-rooted commitment to social welfare aligns with the institution's broader mission of holistic education. By integrating service to society with academic learning, Rajiv Gandhi College cultivates not only intellectual growth but also emotional intelligence and social responsibility among its students. These efforts shape students into compassionate, community-oriented leaders prepared to contribute meaningfully to society.

Through its active role in uplifting marginalized communities,

Rajiv Gandhi College showcases a distinctive and powerful commitment to societal well-being, making social responsibility a core pillar of its educational philosophy.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- **Enhancement of IT Infrastructure:**
 - Improve Wi-Fi, and enhance digital tools.
 - Purchase of New Computers.
 - Replacement of Old computer with new computer

- **NAAC Accreditation (Second Cycle):**
 - Conduct internal audits, finalize the SSR, and align processes with NAAC standards.

- **Building Renovation and Aesthetic Upgrades:**
 - Complete essential structural repairs, repaint the campus, and modernize facilities.
 - Vermy Compost pit

- **Library Automation and Digital Integration:**
 - Implement library automation, expand digital resources, and upgrade management systems.
 - RFID

- **Preparation for NEP Implementation:**
 - Align curriculum with NEP, introduce skill-based

programs, and strengthen industry-academia
collaboration.